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PRNC PORTER RANCH
neighborhood council

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Motion for Board Consideration

PRNC Board Meeting

May 9, 2018

Motion: Motion to approve a Board Member Reimbursement (BMR) for Susan Gorman-Chang in the amount of \$487.07 for the LA Parks and Recs permit for the Earth Day event.

Proposed by: Andrew Krowne

Description: Due to a timing issue to secure the permit, and an issue with our credit card, Susan graciously paid for the permit. This is a reimbursement for that expense.

Benefits to PR: Without the permit we would not be able to put on our 2nd annual Earth Day event.

Is this a Time-Sensitive Motion (Yes/No)? _____

If the answer is "Yes", please explain:

VALLEY PERMIT RESERV
6335 WOODLEY AVE
VAN NUYS, CA 91405

04/11/2018 10:03:05

CREDIT CARD
VISA SALE

Card #: XXXXXXXXXXXX9961
Chip Card: CHASE VISA
AID: A0000000031010
ATC: 004F
TC: 7B00AB04C2B8A03E
SEQ #: 1
Batch #: 334
INVOICE: 1
Approval Code: 09156D
Entry Method: Chip Read
Mode: Issuer

SALE AMOUNT \$887.07

CUSTOMER COPY

B 968670

4.11.18, 19
Earth Day
Dollars \$ 887.07
CC#09156D

100 park use, 500.00 maint, 287.07, PAM

DEPARTMENT OF RECREATION AND PARKS

facility Holleigh Bernson Park

By *Neob deya*

Original - This copy to patron paying money

Ms. Susan Gorman-Chang
% Porter Ranch Neighborhood Council
19427 Kilfinan Street
Porter Ranch, Calif. 91326

Dear Ms. Gorman-Chang:

The Porter Ranch Neighborhood Council (hereinafter referred to as PERMITTEE), is hereby granted permission by the City of Los Angeles, Department of Recreation and Parks (hereinafter referred to as DEPARTMENT) for exclusive use of Holleigh Bernson Park, located at 20500 Sesnon Boulevard, Northridge, Calif. 91326, to conduct the Porter Ranch Earth Day Festival (hereinafter referred to as EVENT) for approximately 200 people, which shall include free table games for children and community information, on Saturday, April 14, 2018. Authorized operating hours shall be 9:00 a.m. until 4:00 p.m. Set-up may begin no sooner than 6:00 a.m., Saturday, April 14, 2018. Clean-up shall be completed by 4:00 p.m., Saturday, April 14, 2018. Amplified sound is not allowed; there is no admission or sales permitted for this EVENT; there is no parking available, or allowed, at Holleigh Bernson Park.

The facility use fees, security, required documentation, and any other correspondence shall be submitted to the address below:

City of Los Angeles Department of Recreation and Parks
Administrative Resources
6335 Woodley Avenue
Van Nuys, California 91406
Attention: Louis Loomis

This permit shall be subject to the following conditions:

