



**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer; Asaad Alnajjar;
Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

Porter Ranch Neighborhood Council (PRNC)
Board Retreat & Special Board Meeting
Saturday, September 23, 2017
9:00 am – 2:00 pm

DRAFT PENDING BOARD APPROVAL

Porter Valley Country Club
19216 Singing Hills Drive,
Porter Ranch, CA

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS. The public is encouraged to fill out a “Speaker Card” to address the Board on any item on the agenda prior to the Board taking action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments on other matters not appearing on the Agenda that are within the Board’s subject matter jurisdiction will be heard during the General Public Comment period.

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. If you require language translation services and to ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-8523.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.pnrc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the PRNC Secretary, Gabriel Khanlian at GabrielKhanlian@PRNC.org.

STAKEHOLDER SURVEY – There will be a 2-page survey available at the meeting. Please take a minute to fill out the survey and give it to the Board Secretary before you leave the meeting. THANK YOU!

Our posting location is at **11280 Corbin Avenue, Northridge, CA 91326** on a bulletin board facing Corbin Street that is available 24 hours a day.

A member of the public can send an email to all the PRNC Board members at board@PRNC.org, or can leave us a voicemail message at **818-217-0279**. The PRNC website is at: www.pnrc.org.

For information on the PRNC process for Board action reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the PRNC Bylaws. The PRNC bylaws are available on our website at www.pnrc.org.



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Board Retreat & Special Board Meeting Agenda

Saturday, September 23, 2017
9:00 am – 2:00 pm

This Agenda and all attachments can be downloaded at: <http://www.prnc.org/about-us/agenda-and-minutes>

1.	Call to Order/Welcome/Plan for the Day	President: <i>I. Najm</i>	9:00 – 9:05
2.	Roll Call	Secretary: <i>G. Khanlian</i>	9:05 – 9:10
3.	Information Slot <ul style="list-style-type: none"> The How's & Why's of Budgets & Funding for NCs 	City Clerk Funding Program Supervisor: <i>Melvin Cañas</i>	9:10 – 9:30
4.	Information Slot <ul style="list-style-type: none"> Primer on PRNC By Laws 	President: <i>I. Najm</i>	9:30 – 9:40
5.	Information Slot <ul style="list-style-type: none"> Primer on The Brown Act 	DONE Representative	9:40 – 10:00
6.	Information Slot <ul style="list-style-type: none"> Primer on NC Procedural Issues 	DONE Representative	10:00 – 10:20
7.	BREAK		10:20 – 10:30
8.	Reporting (Looking Back) & Planning (Looking Ahead) for each Committee: <i>Standing</i> Outreach Sustainability Beautification Land Use Education Safety & Traffic Budget/Finance <i>Ad Hoc</i> Aliso Canyon Rules & Bylaws	Each Committee Chair or Co-Chair (10 minutes each)	10:30 – 12:00
9.	Lunch		12:00 – 12:30
10.	Budget for FY 2017/2018	All	12:30 – 1:30
11.	Calendar Planning	Vice President: <i>S. Gorman-Chang</i>	1:30 – 1:50
12.	Wrap Up	President: <i>I. Najm</i>	1:50 – 2:00

Note: Time allocations for agenda items are approximate and may be changed at the discretion of the Board.