



Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;
Andrew Krowne, Treasurer; David Balen, Signer;
Asaad Alnajjar; Cheri Derohanian; Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer

**Porter Ranch Neighborhood Council (PRNC)
Special Board Meeting**

**Tuesday, March 28 2017
Porter Ranch Community School
12450 Mason Avenue, Porter Ranch 91326**

**DRAFT MINUTES
(PENDING BOARD APPROVAL)**

1. Meeting called to order
 - President Issam Najm called the meeting to order at 8:11PM.
2. Welcome
 - President Issam Najm welcomed a few stakeholders, along with 6 board members.
3. Pledge of Allegiance
 - Jennifer Milbauer led us in the Pledge of Allegiance.

4. Roll Call
 - Gabriel Khanlian performed the roll call.

Here (6)	Jason Hector, Gabriel Khanlian, Andrew Krowne, Jennifer Milbauer, Susan-Gorman Chang and Issam Najm
Absent (5)	David Balen , Cheri Derohanian, Alex Kim, Becky Leveque and Asaad Alnajjar

5. Discussion and possible action to approve funding the Earth Day Event planned for April 22, 2017 for up to \$3,370.
 - Susan explained to the board members and the stake holders that the city requires specific paperwork and voting by the board to fund the Earth Day Event. First item is for leasing chairs, tables and canopy covers from AAA Rents and Events. Next item is Two 5 gallon Igloo Water Containers on rollers with a long term plan of using them at PRNC meetings and events. Next item was Traveler cups that can be used for hot and cold with a price tag of 99 cents each and are reusable. The idea is for people to bring the cups to all meetings and use the water Igloos and fill the cups. This is part of the LA sustainably plan which is to use less bottled water and make less trash. She said, " If people are learning to take bags to a grocery store, I think we can learn to do this." 150 Subway sandwiches for \$4.00 each. City costs will be \$500 which \$400 of it is refundable if the park is kept clean. \$40 of the \$100 that is not refundable is for a park monitor which is required by the city for 4 hours. Kids crafts is estimated at \$200. Mulch bags for the clean-up plus tax and shipping which is listed on the Agenda attachment. Susan showed samples of the kids crafts and games that will be provided at the event. There will also be plant potting time where kids can plant seeds to grow plants.
 - Issam asked if there will be a lead per activity.



- Susan said yes. There will be a list of games when guests arrive and there will be a lead per activity.
 - Jennifer asked who will be providing the soil for the kids to plant seeds?
 - “Susan will donate and provide the dirt.
 - Issam asked for a motion.
- Jason Hector made a motion for a discussion and possible action to approve the Earth Day event; Jennifer Milbauer seconded the motion.
 - Issam wanted to point out an error on the funding sheet. It states \$2820 and it should \$3370.
 - Stakeholder asked, where will the water igloos be stored and used after the event.
 - Susan stated that we are working on getting a storage to store them and they will be used at all future meetings and events.
 - Andrew requested to amend the 3rd budget category, fliers and inserts with the logo. He stated that we need to amend it to \$785 due to additional printing costs which he was informed by the Secretary.
 - Andrew Krowne made a request to amend the 3rd item from \$485 to \$785 raising the total amount of the event to \$3670.
 - Issam asked if there are any other amendments and there were no other amendments made by the board
- Andrew made a motion to amend the total requested amount to up to \$3670 for Earth Day Cleanup and event; Susan Gorman-Chang seconded the motion, and it passed unanimously by all 6 board members present.

6. Board Members Comments and Announcements.

- Jason announced that Novo Environmental will be coming to the education meeting to discuss air monitoring.
- Issam asked why are they coming to the Education meeting?
- Jason stated that he invited them to speak about methane monitoring.
- Issam asked why? How is that related to the committee’s scope?
- Jason said that it impacts schools and they want to talk about methane monitoring for the schools and asked board members if they want them to come to the general meeting as well.
- Gabriel stated that Renaissance approved a second unit to be placed within the community but Argon is looking for a safe location within the community.
- Issam wanted to add for the record, that it was inappropriate of Jason, to invite Novo to the Education Committee. He advised Jason not to use Committee meetings for alternative purposes.
- Jennifer requested Issam to reassign the safety committee to another board member and possibly the legislative committee as both are very crucial and neither have had meetings as of today’s meeting.
- Issam said that he was informed that the Safety committee will meet before the next board meeting. If it does not, then he will place an agenda item to discuss changing leadership on the safety committee. If there is a meeting called before the next board meeting, then it will not be on the next agenda.
- Andrew stated that the safety committee and the legislative committee need to be reappointed regardless if they meet or not. He has privately tried contacting both committee chairs, asking them to call a meeting asap and they have not yet met. At every meeting, crime issues come up and we have LAPD and other reps come to address the issue. Both chairs usually responded, what difference does a few weeks make if there is a meeting or not. Andrew stated that, that is not an acceptable answer.
- Issam stated that this topic will be discussed if they do not meet before the next meeting.



- Lori, a stake holder, stated that she is a part of the beautification committee and she is constantly asked when the safety committee will meet.
- Andrew stated that SB57 is back on the agenda next Tuesday.
- Issam is headed to San Francisco tomorrow to meet with PUC to see what new information that can provide.

7. Meeting Adjournment

- President Issam Najm adjourned the meeting at 8:40PM.

DRAFT