## **Monthly Expenditure Report**



Reporting Month: November 2019 Budget Fiscal Year: 2019-2020

NC Name: Porter Ranch Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Outstanding Commitments Net Available						
\$31515.97	\$3471.59	\$28044.38	\$930.43	\$250.00	\$26863.95	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$577.35		\$930.43		
Outreach	\$31204.61	\$2144.24	\$17794.38	\$0.00	\$16863.95	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$12200.00	\$0.00	\$9000.00	\$0.00	\$9000.00	
Neighborhood Purpose Grants	\$2500.00	\$750.00	\$1250.00	\$0.00	\$1250.00	
Funding Requests Under Review: \$0.00		Encumbrand	ces: \$250.00	Previous Expend	itures: \$14388.64	

			Expenditures			
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	STORAGE ETC. CHATSWORT	11/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$134.00
2	FURNSAJ BAKERY & RESTA	11/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$255.00
3	FEDEX OFFIC19000019042	11/23/2019	(Credit card transaction)	General Operations Expenditure	Office	\$57.82
4	PAGODA INN	11/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$991.98
5	FEDEX OFFIC19000019018	11/12/2019	(Credit card transaction)	General Operations Expenditure	Office	\$103.03
6	CAFE DONUTS	11/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$27.50
7	PAGODA INN	11/26/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$576.13
8	PAGODA INN	11/26/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$576.13

	Subtotal:				\$3471.59
9	Shepherd Community Foundation	10/07/2019	Motion for \$750 NPG to Shepherd Community Fou	Neighborhood Purpose Grants	\$750.00

			Outstanding Expenditures	s		
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total
1	Brandii Grace	07/16/2019	Motion to approve BMR to Brandii Grace in the amou	General Operations Expenditure	Office	\$106.93
2	APPLEONE EMPLOYMENT SERVICES	10/21/2019	Motion to authorize the PRNC to complete, approve,	General Operations Expenditure	Office	\$196.35
3	APPLEONE EMPLOYMENT SERVICES	10/21/2019	Motion to authorize the PRNC to complete, approve,	General Operations Expenditure	Office	\$173.25
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/22/2019	Motion to authorize the PRNC to complete, approve,	General Operations Expenditure	Office	\$192.05
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	12/05/2019	Motion to authorize the PRNC to complete, approve,	General Operations Expenditure	Office	\$77.05
6	APPLEONE EMPLOYMENT SERVICES	12/05/2019	Motion to authorize the PRNC to complete, approve,	General Operations Expenditure	Office	\$184.80
	Subtotal: Outstanding	9				\$930.43

# Receipts:

	DONUTS
	INALDI ST
11/13/2019	GE, CA 91326 15:58:06 IT CARD
	SALEXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Chip Card:	MASTERCARD
AID: ATC:	A0000000041010
ARQC:	000E 632A133DD1D4F75E
SEQ #:	47
Batch #:	362
INVOICE	48
Approval Code:	063881
Entry Method:	Chip Read
Mode:	Issuer - PIN Bypassed
SALE AMOUNT	\$27.50

	10 - 10	1

#### PLEASE MAKE PAYMENT PAYABLE TO:

Storage Etc. - Chatsworth 20550 Lassen Street Chatsworth, CA 91311 818-576-8955

## STORAGE ETC INVOICE

Unit: D202

Porter Ranch Neighborhood Council Due Date: November 1, 2019

P.O. Box 7337 Amount Due: 134.00

Porter Ranch CA 91327-7337 Paid Through: October 31, 2019

 UNIT
 DATE
 ITEM/SERVICE
 AMOUNT
 TAX
 DUE

 Rent
 0.00
 0.00
 134.00
 0.00
 134.00

Subtotal134.00Taxes0.00Balance Due134.00

Invoice Date: October 21, 2019

Thank you for your prompt payment.

Sincerely,

Property Manager



# FurnSaj Bakery & Restaurant

11146 BALBOA BLVD CDAHADA HILLS, CA 91344 818368-1000

## ORDER: 48

Cashier, Karmen 13 Nov 2019 10,12,39A

## Transaction 509972

	91650
10. Medium Lahme Rajine	
Manaish	\$9.95
5 Zaatar (Oven Baked)	\$20.97
3 Cheese Combo with Chees	1,10
(roon Paked)	\$19.95
5 Spinach Pie (Oyen Pakist)	\$24.99
1 Uall Tray Rice	\$139.99
1 Shallow Size Catering	91133.
	\$232.35
Subtotal	\$22.65
Tax	J.E.
	\$255.00
Total	\$255.00
CREDIT CARD VITH	27.1.00
MASTERCARD 3828	
13 Nov 2019 5.07.37P	
\$255 00   Method: LMV	
MAGTERCARD XXXXXXXXXXXX	X3828
WV31f16/WG xyyyyyyy	
JASON HECTOR Ref. # 931800632780   Anth #	0.18495
Ref # 93 Datum (2777)	
MID. 1111111118402	
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Thank you for visiting EurnSaj Pakery &

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SIGNATURE VERHILD

Restaurant

## fed 氢XOffice.. 以

FedEx Office is your destination for printing and shipping.

> 10725 Zelzah Ave Granada Hills, CA 91344-4440 Tel: (818) 366-3761

11/23/2019

4:11:30 PM PST

Team Member: Justin L.

SALE

5 @ 5.1000 T BW 24x36 Print 5.10 002172 Reg. Price BW 1S on 24# Wht 182 @ 0.1500 T 000330 Reg. Price 0.17 56.44 Regular Total

3.64 Discounts

52.80 Total

52.80 Sub-Total 5.02 Tax 0.00 Deposit

57.82 Total

APPROVED

Total:

\$57.82

Card Type: MASTERCARD

Card Entry:

CHIP

Acct #:

\*\*\*\*\*\*\*\*\*\*\*3828

Approval Code: 008787

PIN Verified

\*\*\*\*\*\*\*\* EMV PURCHASE \*\*\*\*\*\*\*\*\* MASTERCARD App Label: Issuer

Mode: ATD: 40000000041010

TVR: 0000048000

TSI: E800 ARC:

AC: A91FBABE2E5CD134

CVM: 420300

57.82 Total Tender 0.00 Change Due

3.64 Total Discounts



# PRNC-TEACHER APPREC?

63.6C 8x CK CM 71.60 8 x Sinp 90.00 3 x BF Brec 82.00 196 ·CC 86x EECG CK 71.60 3x Veg Tofa 90.00 BX CK EFY ac.cc 8x Cash CK 4x Egyplant Mush. 41.00 4x Saut Str. bn 535. EC SUB TOT TAX DEL. CHARGE

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MASTERCARD Entry Method: Chip

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C. Jei ion

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# FeelExxOffice.. \$\\$

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9000 Tampa Ave Northridge, CA 91324-3523 Tel: (818) 701-0362

11/12/2019

5:18:09 PM PST

15.30

Team Member: Andrew R. Customer: Issam Najm

PRNC Meeting - 2019 Oty 30

SALE

	_PRINC_MEETINGZUTS	uty 30	15.30
	BW 1S on 20# Wht 002419 Reg. Price BW 2S on 20# Wht 002456 Reg. Price Machine Stapling 000078 Reg. Price	30 @ 0.16 30 @ 0.32 30 @ 0.03	0.1600 T 0.3200 T 0.0300 T
	Price per piece Regular Total Discounts	0.51 15.30 0.00	
	_PRNC_Meeting2019	Qty 11	5577
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1	Price per piece Regular Total Discounts	5.07 63.69 7.92	
	_PRNC_Meeting2019	Qty 2	23.02
	BW 2S on 20# Wht 002456 Reg. Price Machine Stapling 000078 Reg. Price	82 @ 0.32 2 @ 0.03	0.2800 T 0.0300 T
	Price per piece Regular Total Discounts	11.51 26.30 3.28	
	Sub-Total Tax Deposit		94.09 8.94 0.00

Sub-Total	94.09
Tax	8.94
Deposit	000

Tota ]

103.03

APPROVED

Total:

\$103.03

Card Type:

MASTERCARD

Card Entry:

CHIP

Acct #:

\*\*\*\*\*\*\*\*\*\*6318

Approval Code: 065736

PIN Verified

\*\*\*\*\*\*\*\*\* EMV PURCHASE \*\*\*\*\*\*\*\*\*
App Label: MASTERCARD
Mode: Issuer

AID: A0000000041010 TVR: 0000048000

IAD: 0110A0400322000000000000000000000000000

TSI: E800 ARC:

AC: .E93EAB0E41FA16D8

CVM: 420300

Total Tender Change Due 103.03

0.00

Total Discounts

11.20



Tell us how we're doing and receive \$5 off your next \$30 print order at fedex.com/welisten or 1-800-398-0242 Offer Code:\_\_\_Offer expires 12/31/19

Get your message out in a big way with everything from full-color banners to photo-quality posters, yard signs, auto magnets and more.

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FedEx Office Make It. Print It. Pack It. Ship It. fedex.com/office

By submitting your project to FedEx Office or by making a purchase in the FedEx Office store, you agree to all the FedEx Office terms and conditions, including limitations of liability, located at fedex.com/office, or you may request a copy of our terms and conditions, which will be made available to you upon request.

Customer Copy

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8×	org ck	98.00
	Cosh CK	90.00
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	Mong Bf Pc. Rous	98,00
	MIX Veg SUB TOT	71.60
	TAX	91.11
	TIP	uge = 2.00
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CC Receipts:





dministrative Services Division						-	
eighborhood Council (NC) Funding Pro	gram					4	2966
oard Action Certification Form							900
C Name: Porter Ranch Neighborhood	Council		Meeting Date: N		019		
udget Fiscal Year: 2019-20			Agenda Item No	: 19			
oard Motion and/or Public Benefit tatement (CIP and NPG):	Approve the 11th in lieu o	f regular	ures for the a	Annual Holi ted below w	day Party t vere approv	o be held on ved with a b	Decemb udget not
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Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRANDII GRACE		V					
HASSAN MEMARIAN		1/					
DAVID BALEN	Vice President	1/	1			-	
JASON HECTOR	Treasurer	1					
MIHRAN KALAYDJIAN	rieasulei	1	-			-	-
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BECKY LEVEQUE		V/					
DAVID LASHER		V/					
LORI CHOI		V					
ASAAD ALNAJJAR		V					1994
GABRIEL KHANLIAN	Secretary	V					
ISSAM NAJM	President	1/			W24 - 1		
uorum: 6  fe, the Treasurer and the Second Signer and that a public meeting was held in accompliant public meeting where a quoru	cordance with all laws, policie	orhood Counc s, and proced	ures. The above w	approved by t	sented on this for he Neighborhoo	orm is accurate ar od Council Board,	nd complete, at a Brown A
reasurer's Signature rint/Type Name: Jason Hector	·		Print/Type Nam		alen		VIII. V
ate: 11/13	2/19		Date:	11/12/	2019		

#### Copy of Items Approved by board:





#### heighborhood council

#### Motion for Board Consideration

laçam Majm. Prezident

Devid Bales, Wee President Joseph Restor

Treasurer Cabriel Shashas

Secretary Assess Almagian Lon Chair

Brandii Grace Mihran Kalaydjian David Lasher Beolg Levegue

Hazzan Memanian

PRNC Board Meeting October 2, 2019

Motion:

Approve the expenditures for the Annual Holiday Party to be held on a December 11± in lieu of regular meeting. Listed below were approved with a budget not to exceed \$4000.

**Holiday Party costs** 

Pagoda Inn 1200 (Includes tax/tips)
Walmart Holiday Cupcakes 100 24@ cupcakes \$14\*6

 Décor
 300

 Parting gift or Raffle Prizes
 200

 plates/napkins etc
 300

 Drinks
 300

Band 450 \*Not including Gratuity

Misc Taxes, Expenses 150

Proposed by: Lori Choi

STATE OF THE RESERVE

Description: The Holiday party is an annual event that includes food, music and décor.

Benefits to PR: This event continues to strengthen the community Outreach.

Is this a Time-Sensitive Motion (Yes/No)? X

If the answer is "Yes", please explain: XXX

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	T-SOUP/SAL-ENTREE-VEC		
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	Cash CK	90:00	
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	MIX Veg	71.60	
	TAX	91.11	
	TIP	16000	
	Thank you This of OK	152.26	

CC Receipts:





dministrative Services Division						-			
eighborhood Council (NC) Funding Pro	gram					4	2966		
oard Action Certification Form							900		
C Name: Porter Ranch Neighborhood Council			Meeting Date: November 13, 2019						
Budget Fiscal Year: 2019-20			Agenda Item No: 19						
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lethod of Payment: (Select One)	☐ Credit Card ☐ Board Member Reimbursement								
Recused Boardmembers	must leave the room prior to		Count on and may not re	turn to the roon	346	15 July 25 1. 17	LOT		
Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
BRANDII GRACE		V							
HASSAN MEMARIAN		1/							
DAVID BALEN	Vice President	1/	1			-			
JASON HECTOR	Treasurer	1							
MIHRAN KALAYDJIAN	rieasulei	1	-			-	-		
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BECKY LEVEQUE		V/							
DAVID LASHER		V/							
LORI CHOI		V							
ASAAD ALNAJJAR		V							
GABRIEL KHANLIAN	Secretary	V							
ISSAM NAJM	President	1/							
Quorum: 6  Total:  We, the Treasurer and the Second Signer of the above named Neighborhood Coand that a public meeting was held in accordance with all laws, policies, and procompliant public meeting where a quorum of the Board was present.			ures. The above w	approved by t	sented on this fo	orm is accurate ar od Council Board,	nd complete, at a Brown A		
Treasurer's Signature  Print/Type Name: Jason Hector			Print/Type Nam		alen		VIII. V		
ate: 11/13	Date:	11/12/	2019						

#### Copy of Items Approved by board:





#### heighborhood council

#### Motion for Board Consideration

laçam Majm. Prezident

Devid Bales, Wee President Joseph Restor

Treasurer Cabriel Shashas

Secretary Assess Almagian Lon Chair

Brandii Grace Mihran Kalaydjian David Lasher Beolg Levegue

Hazzan Memanian

PRNC Board Meeting October 2, 2019

Motion:

Approve the expenditures for the Annual Holiday Party to be held on a December 11± in lieu of regular meeting. Listed below were approved with a budget not to exceed \$4000.

**Holiday Party costs** 

Pagoda Inn 1200 (Includes tax/tips)
Walmart Holiday Cupcakes 100 24@ cupcakes \$14\*6

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 Parting gift or Raffle Prizes
 200

 plates/napkins etc
 300

 Drinks
 300

Band 450 \*Not including Gratuity

Misc Taxes, Expenses 150

Proposed by: Lori Choi

STATE OF THE RESERVE

Description: The Holiday party is an annual event that includes food, music and décor.

Benefits to PR: This event continues to strengthen the community Outreach.

Is this a Time-Sensitive Motion (Yes/No)? X

If the answer is "Yes", please explain: XXX





#### Motion for Board Consideration

Issam Najm, President David Balen,

David Balen, Vice President

Jason Hector, Treasurer

Gabriel Khanlian, Secretary

Asaad Alnajjar

Lori Choi

Brandii Grace

Mihran Kalaydjian

David Lasher

Becky Leveque

Hassan Memarian

**PRNC Board Meeting** 

October 2, 2019

**Motion:** Motion to provide \$750 as a Neighborhood Purposes Grant (NPG) to the

Shepherd Community Foundation to support the Holiday event for Foster

Families to be held on December 9, 2019.

**Proposed by:** Lori Choi and Mihran Kalaydjian

**Description:** Shepherd Community Foundations is seeking \$750 in funding for a

Miniature Train for "Light up the Night Holiday Celebration", a community event benefiting foster children in our community and throughout the San Fernando Valley. The PRNC will receive recognition on the website and in the program passed out at the event. Volunteers from PRNC are welcome.

**Benefits to PR:** This event is inclusive of the whole Foster family to participate in, not just

for the foster child.

Is this a Time-Sensitive Motion (Yes/No)? Yes

If the answer is "Yes", please explain: The advance material needs to be prepared and advertised in November.

September 25th 2019

Att: Lorix Sylvia

Porter Ranch Neighborhood Council

RE: Light Up the Night-Porter Ranch, CA

Shepherd Community Foundation in conjunction with the San Fernando Valley Department of Children and Family Services (DCFS), Shepherd Church, and other community organizations is sponsoring "Light Up the Night", December 9<sup>th</sup> from 5pm-8pm to be held at Shepherd Church in Porter Ranch. This event will allow foster children as well as children from local shelters to enjoy an evening of games, fun, and of course food!

Some of the activities we have planned include:

- · -Mini train rides
- -Petting Zoo
- -Toy Give Away
- -2 Large Bouncy Obstacle Courses
- Rockwall Climbing
- -Many Craft areas for all ages
- · -Gaming Truck for older kids
- -Snack bar, BBQ, beverages, and so much more!

We truly want to make this a community event, and wanted to reach out to the Porter Ranch Neighborhood Council, and see if there would be any interest in partnering with us for this incredible event. We are anticipating having more than half of the foster children in the San Fernando Valley attend with their families, as are providing buss' for 100 kids from local family shelters as well. We expect to have more than 900 children, making this family event more than 1200 in attendance, plus 300 volunteers.

Some of the community organizations already on board include:

- United Airlines
- Ulta
- Nordstrom Rack
- · Los Angeles Police Department
- · California Highway Patrols
- Los Angeles Fire Department
- West Valley Community Church
- Special Sprit Inc.
- So Cal Snow
- Dreamy Creations
- Churro Bar
- Video Game Bus
- Foster Love
- Advanced Fire and Rescue
- San Fernando Task Force

- Kake Kreations
- · Shepherd Church Porter Ranch
- Shepherd Church West Hills

Many others are still pending as we are still active working on sponsors for the event.

We look forward to hearing back from you.

Grace Ancheta

C/O Shepherd Community Foundation

#### **Neighborhood Council Funding Program**

#### **APPLICATION for Neighborhood Purposes Grant (NPG)**





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

. Sho	phend Community Foundation	51-1487977 (A	4	7/23/2003
Organi	ration Name	Federal I.D. # (EIN#) State of	Incorporation	Date of 501(c)(3) Status (if applicable)
b) 1970	o Rimildi St	Porter Ranch	CA	91326
Organi	zation Mailing Address	City	State	Zip Code
1c)				
Busine	ss Address (If different)	City	State	Zip Code
1d) PRIMA	RY CONTACT INFORMATION:			
by	are Rijunder Ancheta	818.831.9333×2139	gancheta	e She pherodoliuch co
		Phone	Email	1
□P	f Organization- Please select one: ublic School (not to include private schools) ttach Signed letter on School Letterhead	or 501(c)(3) Non-Profit (ot. Attach IRS Determinat		institutions)
2) Type o	ublic School (not to include private schools)	Attach IRS Determinat		institutions)  Zip Code
2) Type of P	ublic School (not to include private schools) ttach Signed letter on School Letterhead  Address of Affiliated Organization (if application)	Attach IRS Determinat	tion Letter State	Zip Code
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Non-Personnel Related Expenses				
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S	Non-Personnel Related Expenses		Requested of NC	Total Projected Cos
\$   \$   \$   \$   \$   \$   \$   \$   \$   \$			\$	\$
re you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  No Yes If Yes, please list names of NCs:  the implementation of this specific program or purpose described in Question 4 contingent on any other fact surces or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:  Source of Funding Amount Total Projected Coss  s s  short is the TOTAL amount of the grant funding requested with this application:  tart date: 1 1 1 10b) Date Funds Required: 1 1 10c) Expected Completion Date: 1 1  After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood  IONIV-POTENTIAL CONFLICTS OF INTEREST  To you (applicant) have a current or former relationship with a Board Member of the NC?  No Yes If Yes, please describe below:  Iame of NC Board Member Relationship to Applicant  Tyes, did you request that the board member consult the Office of the City Attorney before filing this applicator of the NC has a conflict of interest and completes or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program will deny the payment of the NC Funding Program wi	Trum		\$ \$150	\$ 6750
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\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or <a href="mailto:clerk.ncfunding@lacity.org">clerk.ncfunding@lacity.org</a> for instructions on completing this form



I, Kevin Shelley, Secretary of State of the State of California, hereby certify:

That the attached transcript of  $\_\nu$  page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

JUL 2 3 2003

Secretary of State

IN THE OFFICE OF THE SECRITE OF THE STATE OF

JUL 22 2003

EVIN SHELLEY, SECRETARY OF STATE

# ARTICLES OF INCORPORATION OF SHEPHERD COMMUNITY FOUNDATION A CALIFORNIA NONPROFIT RELIGIOUS CORPORATION

ONE:

The name of this corporation is:

#### SHEPHERD COMMUNITY FOUNDATION

TWO: (a) This corporation is a religious corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Religious Corporation Law primarily and exclusively for religious purposes. The specific purpose for which this corporation is organized is to facilitate and/or obtain government and private grants for the administration of programs for religious and charitable purposes and for distribution to Churches and other organizations for such uses.

(b) This corporation is organized exclusively for religious and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code (or the corresponding section of any future United States internal revenue law). Notwithstanding any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, and the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United States internal revenue law), or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code (or the corresponding provision of any future United States internal revenue law).

THREE: The name and address in the State of California of this corporation's initial agent for service of process is Paula Cracium, 19700 Rinaldi Street, Porter Ranch, California 91326.

FOUR: (a) No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, except as provided in Section 501(h) of the Internal Revenue Code, and this corporation shall not participate in or intervene in (including publishing or distributing statements) any political campaign on behalf of any candidate for public office, except as otherwise provided in Section 501(h) of the Internal Revenue Code.

- (b) The property of this corporation is irrevocably dedicated to religious and charitable purposes as set forth in Article TWO above and meeting the requirements for exemption provided by Section 214 of the Revenue and Taxation Code. No part of the net earnings of this corporation shall inure to the benefit of its directors, trustees, officers, private shareholders or members, or to any individual.
- (c) On the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets of this corporation shall be distributed to an organization (or organizations) organized and operated exclusively for religious and charitable purposes and meeting the requirements for exemption provided by Section 214 of the Revenue and Taxation Code and that is tax exempt under Section 501(c)(3) of the Internal Revenue Code.

Dated: July 12, 2003

PALIDA CRACIUM, Incorporator

I, hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.

PAULA CRACIUM



INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAAF

MAR 1 8 2004

SHEPHERD COMMUNITY FOUNDATION C/O FAULA CRACIUM 19700 RINALDI ST PORTER RANCH, CA. 91326

Employer Identification Number: 51-0487972 DIN: 17053044086034 Contact Person: DOROTHY M LAWRENCE ID# 31450 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Foundation Status Classification: 509 (a) (1) Advance Ruling Period Begins: July 23, 2003 Advance Ruling Period Ends: December 31, 2007 Addendum Applies: No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

-2-

SHEPHERD COMMUNITY FOUNDATION

a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the may not rely on this determination from the date of such status, that person Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990. Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period

Letter 1045 (DO/CG)

Office of the City Clerk							40 (1
Administrative Services Division						4	
Neighborhood Council (NC) Funding Prog	gram						Co Color
Board Action Certification Form	Council		T				Tay
NC Name: Porter Ranch Neighborhood				October 2, 2019			
Budget Fiscal Year: 2019-20 Board Motion and/or Public Benefit	Motion for Foundation	L-C 4"	Agenda Item	Vo:	^, .	<u> </u>	7.
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Method of Payment: (Select One)	Check		☐ Credit Card		· 🗆 Board	Member Reimb	ursement
Recused Boardmembers	nust leave the room prior t	Vote (		roturn to the recur		erie.	
Board Member First and Last Name	Board Position			1			
BRANDII GRACE	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
HASSAN MEMARIAN				-			
				-			
DAVID BALEN	Vice President					V	
JASON HECTOR	Treasurer						
MIHRAN KALAYDJIAN							
BECKY LEVEQUE		V					
DAVID LASHER		V/					
LORI CHOI		V					
ASAAD ALNAJJAR		V					-
GABRIEL KHANLIAN	Secretary	V					
ISSAM NAJM	President						
1007 111 10111	riesident						
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	V.						
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Quorum: 6	Total:	9				١	
We, the Treasurer and the Second Signer of and that a public meeting was held in acco compliant public meeting where a quorun	of the above named Neighb ordance with all laws, policie	orhood Council es, and procedu	declare that the	e information pres	ented on this fo	rm is accurate and d Council Board,	d complete, at a Brown Act
Treasurer's Signature	1/1/		111	11/1	1/2		
Print/Type Name: Jason Neotor	Print/Type Name: Dayid Balen						
Date:	10/2/19		Date:	0/2/20	019		***************************************
	7 7			/ /			