

# Monthly Expenditure Report



**Reporting Month: September 2019    Budget Fiscal Year: 2019-2020**

**NC Name: Porter Ranch  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38435.56	\$4714.37	\$33721.19	\$2313.34	\$318.50	\$31089.35

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30500.00	\$719.87	\$22016.58	\$1563.34	\$20453.24
Outreach		\$3994.50		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$9000.00	\$0.00	\$5800.00	\$0.00	\$5800.00
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$2000.00	\$750.00	\$1250.00
Funding Requests Under Review: \$68.50		Encumbrances: \$250.00		Previous Expenditures: \$7469.05	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORAGE ETC CHATSWORTH	09/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$134.00
2	SUBWAY 00131201	09/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$190.00
3	SMART AND FINAL 528	09/11/2019	(Credit card transaction)	General Operations Expenditure	Office	\$60.65
4	WM SUPERCENTER #2526	09/19/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$196.01
5	SUBWAY 00131201	09/19/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$194.00
6	FEDEX OFFIC19000019018	09/09/2019	(Credit card transaction)	General Operations Expenditure	Office	\$71.72
7	CAFE DONUTS	09/10/2019	(Credit card transaction)	General Operations Expenditure	Office	\$32.50
8	24HOURWRISTBANDS.COM	09/17/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$441.00



# Receipts:

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**PLEASE MAKE PAYMENT PAYABLE TO :**

Storage Etc. - Chatsworth  
20550 Lassen Street  
Chatsworth, CA 91311  
818-576-8955

Invoice Date: August 21, 2019

**STORAGE ETC INVOICE**

Unit: D202

Porter Ranch Neighborhood Council

Due Date: September 1, 2019

P.O. Box 7337

Amount Due: 134.00

Porter Ranch CA 91327-7337

Paid Through: September 30, 2019

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UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
Rent	0.00	0.00	134.00	0.00	134.00

Subtotal 134.00

Taxes 0.00

Balance Due 134.00

Thank you for your prompt payment.

Sincerely,

Property Manager

Directpromotionals.com

#### Order Information

Description: CustomMagnetsDirect.com 855-762-4638  
Invoice Number CMD19091751

#### Billing Information

Lori Choi  
LA City clerk Office  
200 N. Spring St., Suite 224  
Los Angeles, California 90012  
United States  
[lorichoi@pmc.org](mailto:lorichoi@pmc.org)  
818-929-5674  
Fax: --

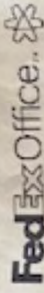
#### Shipping Information

Lori Choi  
11936 Stone Gate Way.  
Porter Ranch, California 91326  
United States

**Total: \$470.00 (USD)**

#### Payment Information

Date/Time: 25-Sep-2019 13:27:46 EDT  
Transaction ID: 61931890586  
Payment Method: MasterCard xxxxx6318  
Transaction Type: Purchase  
Auth Code: 090700



FedEx Office is your destination  
for printing and shipping.

9000 Tanco Ave  
Northridge, CA 91324-3323  
Tel: (818) 701-0362

9/29/2019 2:14:40 PM PST  
Team Member: David M.  
Customer: Issam Najm

SALE

\_PRNC\_Meeting\_-2019 Qty 30 9.60  
BW 25 on 20# Wht 30 # 0.3200 T  
002456 Reg. Price 0.32  
Price per piece 0.32  
Regular Total 9.60  
Discounts 0.00

\_PRNC\_Meeting\_-2019 Qty 12 37.32  
BW 25 on 20# Wht 12 # 0.2800 T  
002456 Reg. Price 0.32  
Machine Stapling 12 # 0.0300 T  
000078 Reg. Price 0.03

Price per piece 3.11  
Regular Total 42.60  
Discounts 5.28

Sub-Total 46.92  
Tax 4.46  
Deposit 0.00  
Total 51.38

\*\*\*\*\* PURCHASE \*\*\*\*\*  
APPROVED

Total: MASTERCARD \$51.38  
Card Type: CHIP  
Card Entry: \*\*\*\*\*6316  
Acct #: 046919  
Approval Code: PIN Verified

\*\*\*\*\* EMI PURCHASE \*\*\*\*\*  
MASTERCARD  
App Label: MASTERCARD  
Issuer: MASTERCARD  
Mode: A0000000041010  
AID: 0000048000  
TVR: 0000048000

Subway#13120-0 Phone 818-368-4432  
19300 Rinaldi St. #D  
Porter Ranch, CA., 91326  
Served by: 813 9/10/2019 3:38:42 pm  
Term ID-Trans# 1/A-267694

Qty	Size	Item	Price
1		Extra Large SndPlt	70.00
		-2 Spicy Italian PltPrt	0.00
		-2 Turkey PltPrt	0.00
		-2 Ham PltPrt	0.00
		-2 B.M.T. PltPrt	0.00
		-Roast Beef PltPrt	0.00
		-Subway Club PltPrt	0.00
1		SigWrapPlatter FlWrPPrt	60.00
		-2 Turkey FlWrPPrt	0.00
		-2 Tuna FlWrPPrt	0.00
		-2 Subway Club FlWrPPrt	0.00
		-Veggie Delite FlWrPPrt	0.00
		-Spicy Italian FlWrPPrt	0.00
1		SigWrapPlatter FlWrPPrt	60.00
		-2 Turkey FlWrPPrt	0.00
		-Spicy Italian FlWrPPrt	0.00
		-Ham FlWrPPrt	0.00
		-2 Tuna FlWrPPrt	0.00
		-Subway Club FlWrPPrt	0.00
		-B.M.T. FlWrPPrt	0.00

Sub Total	190.00
Total (Take Out)	190.00
Credit Card	190.00
Change	0.00

Approval No: 047486  
Reference No: 925322596310  
Card Issuer: Mastercard  
Account No: \*\*\*\*\*3828  
Acquired: Contact\_EMV  
Amount: \$190.00  
Application: MASTERCARD  
ATD: A0000000041010  
TVR: 0000008000  
TSI: 6800  
Date/Time: 9/10/2019 3:38:43 PM

By entering a verified PIN, cardholder  
agrees to pay issuer such total in  
accordance with issuer's agreement with  
cardholder.

CUSTOMER COPY

Host Order ID: 746-217-1873436

Lettuce know how we did today at  
global.subway.com and we'll send  
you a sweet offer.

re-ceipt powered by **mobivity**

# Smart & Final.

Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Chatsworth Store \*

Store # 528

\*\*\*\*\*  
See Us On WEB www.smartandfinal.com

Cashier: PRISCILLA

DATE 09-11-19

TIME 12:16:56

Mission Tostita Str	2.50	F
Was \$2.99 - YOU SAVED -	\$ .49	
Mission Pot to Size	4.49	F
FS Wavy Potato Chg	2.88	F
Was \$3.29 - YOU SAVED -	\$ .41	
FS Trad Hummus	4.99	F
Refers Potato Sala	7.99	F
Crystal Geyser	.99	F
+CRV	.10	
Crystal Geyser	.99	F
+CRV	.10	
Crystal Geyser	.99	F
+CRV	.10	
Yucatan Guacamole	5.49	F
FS Spinach Dip	3.99	F
Classen Pickle Sp	3.79	F
Gf Fruit Plate	14.99	F
Longhorn Slow Watrm	3.99	F
+CRV	.10	
Ice Cold 7 Fl	1.99	FD
cup of Ice	60.46	
Sale Tax	.19	

TOTAL 60.65

Master Card	TENDER	60.65
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT - > 14

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
09/11/2019 12:18:12  
MASTERCARD 1111 Metrow4 Chip  
CARD #: XXXXXXXXXXXX3828  
PURCHASE - APPROVED  
AUTH CODE: 034985

Model: Issuer  
AID: A00000000041010  
TVR: 0000048000  
IAD: 0110A04013220200000000000000000000  
000FF  
P.L: E800  
ARC: 00  
FC: 9F839B6C9B020504  
MID: 462061 MID: 001 SEQ: 040436

Total: USD\$ 60.65

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

12:18:17 OP# 23015734 09/11/19  
Term: 4 Trans # 297 Store # 528

THANK YOU FOR SHOPPING  
YOUR CHATSWORTH SMART AND FINAL  
STORE MANAGER: JOSH HARRISON  
1 (818) 772-2021



818 832-0643 Mgr: N. L. BATARSEH

19821 RINALTI ST

PORTER RANCH CA 91326

ST# 02526 OP# 009055 IE# 55 TR# 05862

11 MINI RAME	007708901539	2.92 X
11 MINI RAME	007708901539	2.92 X
4IN TRAY	009826282144	1.74 X
4IN TRAY	009826282144	1.74 X
CI RIR 4 3	002238496566	6.44 X
RIR 6 3/8	002238496565	4.77 X
RIR 6 3/8	002238496565	4.77 X
2 GOOD BRUS	081773801402	1.88 X
CVR 9 KNIT	002238496575	3.97 X
CVR 9 KNIT	002238496575	3.97 X
CVR 9 KNIT	002238496575	3.97 X
CVR 9 KNIT	002238496575	3.97 X
6 TRAY	009826282177	1.47 X
6 TRAY	009826282177	1.47 X
6 TRAY	009826282177	1.47 X
SPRAY PAINT	002006624424	3.96 X
SPRAY PAINT	002006642570	4.96 X
SPRAY PAINT	002006624425	3.96 X
SPRAY PAINT	072450405068	4.24 X
SPRAY PAINT	072450405085	4.24 X
SPRAY PAINT	002006637669	3.96 X
SPRAY PAINT	002006642615	4.96 X
SPRAY PAINT	002006637669	3.96 X
IF REQUIRED	18	
SPRAY PAINT	002006637651	3.96 X
SPRAY PAINT	002006637651	3.96 X
SPRAY PAINT	072450405068	4.24 X
SPRAY PAINT	002006637651	3.96 X
SPRAY PAINT	072450405076	4.24 X
SPRAY PAINT	072450405076	4.24 X
SPRAY PAINT	072450407517	4.24 X
SPRAY PAINT	072450407517	4.24 X
WASTE BAGS	068113112546	6.64 X
WASTE BAGS	068113112546	6.64 X
WASTE BAGS	068113112546	6.64 X
KS PAINT THN	003019210201	8.87 X
SPRAY PAINT	002006642570	4.96 X
SPRAY PAINT	072450407517	4.24 X
SPRAY PAINT	072450407517	4.24 X
FG SOCI GLOV	073191913810	7.88 X
PAINT TRIM C	007708901306	1.97 X
101 TRAY	009826202512	1.77 X
101 TRAY	009826202512	1.77 X
101 TRAY	009826202512	1.77 X
TRAY	007708940012	2.76 X
6PK TERRY	896400175612	3.88 X

CKOUT BAGTAX 000000001101K

2 AT 1 FOR 0.10 0.20 0

SUBTOTAL 179.02

TAX 1 9.500 % 16.99

TOTAL 196.01

MCARD TEND 196.01

MASTERCARD \*\*\*\* \* 3828 I 1

APPROVAL # 060327

REF # 1042000314

AID A0000000041010

IC 9C25BC6159A869CD

TERMINAL # SC011413

\*Pin Verified

09/19/19 10:21:19

CHANGE DUE 0.00

# ITEMS SOLD 47

IC# 9777 3922 1744 2397 5472 4



Low Prices You Can Trust. Every Day.

09/19/19 10:21:19

\*\*\*CUSTOMER COPY\*\*\*

Scan with Walmart app to save receipts





Subway#13120-0 Phone 818-368-4432  
19300 Rinaldi St. #D  
Porter Ranch, CA., 91326  
Served by: 813 9/19/2019 10:40:12 am  
Term ID-Trans# 1/A-268903

Qty	Size	Item	Price
1		Standard Base SndPlt	40.00
		-Ham PltPrt	0.00
		-Spicy Italian PltPrt	0.00
		-Turkey PltPrt	0.00
		-B.M.T. PltPrt	0.00
		-Subway Club PltPrt	0.00
1		Standard Base SndPlt	40.00
		-Turkey PltPrt	0.00
		-Spicy Italian PltPrt	0.00
		-Ham PltPrt	0.00
		-Veggie Delite PltPrt	0.00
		-B.M.T. PltPrt	0.00
1		SigWrapPlatter FlWrPrt	60.00
1		10% Off Any Item	0.00
1		-SigWrapPlatter FlWrPrt	54.00
		-Subway Club FlWrPPrt	0.00
		-Tuna FlWrPPrt	0.00
		-Roast Beef FlWrPPrt	0.00
		-B.M.T. FlWrPPrt	0.00
		-Turkey FlWrPPrt	0.00
		-Spicy Italian FlWrPPrt	0.00
		-Ham FlWrPPrt	0.00
		-Turkey & Ham FlWrPPrt	0.00

Sub Total	194.00
Total (Take Out)	194.00
Credit Card	194.00
Change	0.00

Approval No: 065737  
Reference No: 926217676803  
Card Issuer: Mastercard  
Account No: \*\*\*\*\*3828  
Acquired: Contact\_EMV  
Amount: \$194.00  
Application: MASTERCARD  
ATD: A0000000041010  
TVR: 0000008000  
TSI: 6800  
Date/Time: 9/19/2019 10:40:12 AM

By entering a verified PIN, cardholder  
agrees to pay issuer such total in  
accordance with issuer's agreement with  
cardholder.

_PRNC_Meeting_-_2019	Qty 2	16.30
BW 2S on 20# Wht	58 @	0.2800 T
002456 Reg. Price	0.32	
Machine Stapling	2 @	0.0300 T
000078 Reg. Price	0.03	
Price per piece	8.15	
Regular Total	18.62	
Discounts	2.32	

Sub-Total	65.50
Tax	6.22
Deposit	0.00
<b>Total</b>	<b>71.72</b>

\*\*\*\*\* PURCHASE \*\*\*\*\*  
APPROVED

Total: \$71.72

Card Type: MASTERCARD  
Card Entry: CHIP  
Acct #: \*\*\*\*\*6318  
Approval Code: 025826  
PIN verified

\*\*\*\*\* EMV PURCHASE \*\*\*\*\*  
App Label: MASTERCARD  
Mode: Issuer

AID: A0000000041010  
TVR: 0000048000  
IAD: 0110A04013220200000000000000000000F  
TSI: E800  
ARC:  
AC: 005E28097350CBE7  
CVM: 420300

Total Tender	71.72
Change Due	0.00

Total Discounts 7.12



Tell us how we're doing and re



FedEx Office is your destination  
for printing and shipping.

9000 Tampa Ave  
Northridge, CA 91324-3523  
Tel: (818) 701-0362

9/9/2019 3:49:08 PM PST  
Team Member: Kevin S.  
Customer: Issam Najm

SALE

_PRNC_Meeting_-_2019	Qty 30	15.30
BW 1S on 20# Wht	30 @	0.1600 T
002419 Reg. Price	0.16	
BW 2S on 20# Wht	30 @	0.3200 T
002456 Reg. Price	0.32	
Machine Stapling	30 @	0.0300 T
000078 Reg. Price	0.03	
Price per piece	0.51	
Regular Total	15.30	
Discounts	0.00	

_PRNC_Meeting_-_2019	Qty 10	33.90
BW 2S on 20# Wht	120 @	0.2800 T
002456 Reg. Price	0.32	
Machine Stapling	10 @	0.0300 T
000078 Reg. Price	0.03	
Price per piece	3.39	
Regular Total	38.70	
Discounts	4.80	

CAFE DONUTS  
818 832 8171  
THANK YOU

CAFE DONUTS  
19362 RINALDI ST  
NORTHBRIDGE, CA 91326  
09/10/2019 16:06:19

CREDIT CARD  
MC SALE

#220692 09/10/2019 4:52 26PM  
01 CLERK01 000000  
1@ 10.50 \$10.50  
Donuts  
2@ 11.00 \$22.00  
Donuts  
ITEMS 30 \$32.50  
CASH

Card #: XXXXXXXXXXXX6318  
Chip Card: MASTERCARD  
AID: A0000000041010  
ATC: 0005  
ARQC: 608972931AC5A039  
SEQ #: +1  
Batch #: 298  
INVOICE: +1  
Approval Code: 067001  
Entry Method: Chip Read  
Mode: Issuer - PIN Bypassed

SALE AMOUNT

\$32.50

CUSTOMER COPY

*Donuts provided  
for 9/10*



# Netbrands Media Corp.

14550 Beechnut St.  
Houston, TX 77083

Order #IM9607142820

Order Time: 09/17/19 4:25 PM  
PO Number: N/A

## INVOICE

### Bill To

Lori Choi  
11936 Stone Gate Way  
Porter Ranch, CA 91326  
Email: lorichoi@prnc.org

### Ship To

Lori Choi  
11936 Stone Gate Way  
Porter Ranch, CA 91326  
Phone: (818) 929-5674

#	Order Items	Qty	Total
1	<b>Printed Wristbands</b> <ul style="list-style-type: none"><li>• Size: Adult and Youth [+0.02]</li><li>• Message Style: Front - Back</li><li>• Back Msg: Yes [+0.00]</li><li>• Font: Arial Black <sup>2</sup></li><li>• Number Of Imprint Colors: 1 Imprint Color</li><li>• Imprint Color: Black</li><li>• Front Message: Porter Ranch NC</li><li>• Back Message: prnc.org</li><li>• Front Start Clipart: 1</li><li>• Front End Clipart: 1</li><li>• Made In: China</li><li>• Proof Charge: No</li><li>• Details:<ul style="list-style-type: none"><li>• Color: Orange Glow - Adult Qty: 500 - Youth Qty: 500</li><li>• Color: White Glow - Adult Qty: 500 - Youth Qty: 1000</li></ul></li><li>• Estimated Delivery Date: Monday Sep 30, 2019 [+0.00] (STANDARD) (9) *</li></ul>	2500	\$490.00

<sup>2</sup> Some special keyboard characters of certain fonts might be unavailable or turn into different symbols or characters from the standard fonts. How the special keyboard characters appear on the preview is what you will get on your orders.

\* The selected delivery date is only an estimation assuming the order experiences no delay due to order waiting for approval, proof request, incomplete payment, or any other issue that needs to be confirmed and resolved.

\*\* All checks require the order number to be written on the check's memo. Any check without the order number will be deposited but the order will not go in production until identified. Production will start after the check has cleared the bank and the order is identified.

\*\*\* Please verify your shipping address carefully upon the receipt of this invoice. Any address change or address correction requested after the order goes into the production might not be guaranteed and requires an additional charge of \$35, which will also be automatically charged to the original payment form if the shipping carrier(s) identifies the incomplete or incorrect address issue and successfully makes the correction for the shipment delivery.

\*\*\*\* By approving your order and the invoice, you have agreed to our Terms & Conditions.

SUBTOTAL	\$490.00
COUPON DISCOUNT	-\$49.00
HANDLING & FEES	\$0.00
SALES TAX (TX ONLY)	\$0.00
<b>ORDER TOTAL</b>	<b>\$441.00</b>

#	Transaction Date	Type	Reason	Amount	Reference
1	9/17/19 4:25 PM	CHARGE	Order	\$441.00	Master x-6318



Blesson George <dp@directpromotionals.com>

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## Merchant Email Receipt

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**Auto-Receipt** <noreply@mail.authorize.net>  
Reply-To: Auto-Receipt <noreply@mail.authorize.net>  
To: Blesson George <receipts@directpromotionals.com>

Wed, Sep 25, 2019 at 3:44 PM

===== SECURITY STATEMENT =====

It is not recommended that you ship product(s) or otherwise grant services relying solely upon this e-mail receipt.

===== GENERAL INFORMATION =====

Merchant : Direct Promotionals (1071564)  
Date/Time : 25-Sep-2019 15:44:38 EDT

===== ORDER INFORMATION =====

Invoice : CMD19091751  
Description : CustomMagnetsDirect.com 855-762-4638  
Amount : 44.65 (USD)  
Payment Method: MasterCard xxxx6318  
Transaction Type: Authorization and Capture

===== Line Items =====

===== RESULTS =====

Response : This transaction has been approved.  
Auth Code : 052804  
Transaction ID : 61932134999  
Address Verification : Street Address: No Match -- First 5 Digits of Zip: Match

===== CUSTOMER BILLING INFORMATION =====

Customer ID :  
First Name : Lori  
Last Name : Choi  
Company : LA City Clerk's Office  
Address : 200 N. Spring St. Suite 224  
City : Los Angeles  
State/Province : California  
Zip/Postal Code : 90012  
Country : United States  
Phone : 818-929-5674  
Fax : --  
E-Mail : [lorichoi@prnc.org](mailto:lorichoi@prnc.org)

===== CUSTOMER SHIPPING INFORMATION =====

First Name : Lori  
Last Name : Choi  
Company :  
Address : 11936 Stone Gate Way.  
City : Porter Ranch  
State/Province : California  
Zip/Postal Code : 91326  
Country : United States

===== ADDITIONAL INFORMATION =====

Tax :  
Duty :  
Freight :

Tax Exempt :  
PO Number :



Blesson George <dp@directpromotionals.com>

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## Merchant Email Receipt

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**Auto-Receipt** <noreply@mail.authorize.net>  
Reply-To: Auto-Receipt <noreply@mail.authorize.net>  
To: Blesson George <receipts@directpromotionals.com>

Wed, Sep 25, 2019 at 1:27 PM

===== SECURITY STATEMENT =====

It is not recommended that you ship product(s) or otherwise grant services relying solely upon this e-mail receipt.

===== GENERAL INFORMATION =====

Merchant : Direct Promotionals (1071564)  
Date/Time : 25-Sep-2019 13:27:46 EDT

===== ORDER INFORMATION =====

Invoice : CMD19091751  
Description : CustomMagnetsDirect.com 855-762-4638  
Amount : 470.00 (USD)  
Payment Method: MasterCard xxxx6318  
Transaction Type: Authorization and Capture

===== Line Items =====

===== RESULTS =====

Response : This transaction has been approved.  
Auth Code : 090700  
Transaction ID : 61931890586  
Address Verification : Street Address: No Match -- First 5 Digits of Zip: Match

===== CUSTOMER BILLING INFORMATION =====

Customer ID :  
First Name : Lori  
Last Name : Choi  
Company : LA City clerk Office  
Address : 200 N. Spring St., Suite 224  
City : Los Angeles  
State/Province : California  
Zip/Postal Code : 90012  
Country : United States  
Phone : 818-929-5674  
Fax : --  
E-Mail : [lorichoi@prnc.org](mailto:lorichoi@prnc.org)

===== CUSTOMER SHIPPING INFORMATION =====

First Name : Lori  
Last Name : Choi  
Company :  
Address : 11936 Stone Gate Way.  
City : Porter Ranch  
State/Province : California  
Zip/Postal Code : 91326  
Country : United States

===== ADDITIONAL INFORMATION =====

Tax :  
Duty :  
Freight :



Tax Exempt :  
PO Number :



101 Commerce Street  
Oshkosh, WI 54901

Toll Free 877-446-7746

Fax 800-355-5043

<https://www.4imprint.com/>

### Order Details

**Order Number:** 18712749

**Order Date:** 9/17/2019

### Delivery Address

Lori Choi  
11936 Stone Gate Way  
Porter Ranch, CA 91326

Product	Description	Qty	Color	Cost/Unit	Total
6054-T-N	Bandage Dispenser - Translucent - Natural	500	Translucent Orange / Natural	\$0.74	\$370.00
Set-Up Charge		1		\$55.00	\$55.00

#### Artwork Instructions

Imprint Location : Front

Color(s) : Black

#### Additional Notes:

Freight \$10.38

Tax \$40.38

**Total \$475.76**

**Important notice:** In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

**We will be sending information about your order to you via e-mail.** To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.



101 Commerce Street  
Oshkosh, WI 54901

Toll Free 877-446-7746

Fax 800-355-5043

<https://www.4imprint.com/>

### Order Details

**Order Number:** 18712556

**Order Date:** 9/17/2019

### Delivery Address

Lori Choi  
11936 Stone Gate Way  
Porter Ranch, CA 91326

Product	Description	Qty	Color	Cost/Unit	Total
8886-Q	Value Lip Balm - Quatrefoil	500	Amethyst Purple / Berry	\$0.75	\$375.00
Set-Up Charge(Per Order Line)		1		\$50.00	\$50.00

#### Artwork Instructions

Imprint Location : Label

Color(s) : Full Color

#### Additional Notes:

Freight \$9.23

Tax \$40.38

**Total \$474.61**

**Important notice:** In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

**We will be sending information about your order to you via e-mail.** To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.



101 Commerce Street

Oshkosh, WI 54901

Toll Free 877-446-7746

Fax 800-355-5043

<https://www.4imprint.com/>**Order Details****Order Number:** 18712885**Order Date:** 9/17/2019**Delivery Address**

Lori Choi

11936 Stone Gate Way

Porter Ranch, CA 91326

Product	Description	Qty	Color	Cost/Unit	Total
144235	Bubble Tube - 1 oz.	600	Translucent Blue / Blue	\$1.07	\$642.00
Set-Up Charge(Per Order Line)		1		\$45.00	\$45.00

**Artwork Instructions**

Imprint Location : Label - Horizontal

Color(s) : Full Color

**Additional Notes:**

Freight \$74.68

Tax \$65.27

**Total \$826.95**

**Important notice:** In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

**We will be sending information about your order to you via e-mail.** To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.



Mark Hovater

11231 Wish Ave.  
Granada Hills, Ca 91344

Phone: 818 802-0817  
Email: ZoomFX@msn.com

## Invoice

### Bill To:

Porter Ranch Neighborhood Council  
Jason Hector

**Invoice #:** 6272019  
**Invoice Date:** 07/09/19  
**Customer ID:**

### Ship To:

Mark Hovater  
11231 Wish Ave.  
Granada Hills, Ca 91344

Date:	Item	Description	Discount %	amount	Unit Price	Total
06/27/19		Shoot & Edit Limekiln Park video tree project	50.00%			\$325.00
					<b>Subtotal</b>	\$325.00
					<b>Tax</b>	
					<b>Shipping</b>	
					<b>Miscellaneous</b>	
					<b>Balance Due</b>	\$325.00

### REMITTANCE

Customer ID:

Date:

Amount Due:

Amount

Enclosed:



**Mark  
Hovater**

Meeting Date: 07/10/2019

Agenda Item No: 11(k)

Motion to re-affirm expenditure up to \$650 for video production of 2019 PRNC community improvement projects.

☐ Check☐ Credit Card☐ Board Member Reimbursement

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRANDII GRACE					X		
HASSAN MEMARIAN		X					
DAVID BALEN	Vice President				X		
JASON HECTOR	Treasurer	X					
MIHRAN KALAYDJIAN		X					
BECKY LEVEQUE					X		
DAVID LASHER		X					
LORI CHOI		X					
ASAAD ALNAJJAR			X				
GABRIEL KHANLIAN	Secretary	X					
ISSAM NAJM	President	X					
Quorum: 6	Total:	7	1		3		

**Total:**

7

1

3

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

*[Signature]*

Khanlian

Print/Type Name: Gabriel Khanlian

Date: 07/10/2019



AppleOne Employment Services  
P.O. Box 29048  
Glendale CA 91209-9048  
Tel: 818-240-8688  
Email: specialbillingvms@ain1.com  
TIN: 95-2580864

## City of Los Angeles

Attn: Attn: Accounts Payable  
PORTER RANCH NC  
200 N. Main Street, Room 2005  
LOS ANGELES, CA 90012

## Invoice

Customer No: 00950101  
Site No: 0071  
Period Ending: Multiple  
Invoice Date: 06/26/2019  
Invoice No: S7831819  
Amount Due: \$231.00  
Payment Term: NET 30 DAYS

Name	Weekend	Inv Date	Ref Inv No	Reg Hr	Reg Rate	OT Hr	OT Rate	DT Hr	DT Rate	Misc Hr	Misc Rate	ACA Hr	ACA Rate	Tax	Amount	State	Office
POLLOCK, FRANCES	06/15/2019	06/26/2019	01-5273634	3.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$69.30	CA	1002
POLLOCK, FRANCES	06/22/2019	06/26/2019	01-5273635	7.00	\$23.10	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$161.70	CA	1002
Sub Total For:				10.00		0.00		0.00		0.00		0.00		\$0.00	\$231.00		
Grand Total Invoice Amount				10.00		0.00		0.00		0.00		0.00		\$0.00	\$231.00		

Please remit payment to: AppleOne Employment Services  
P.O. Box 29048  
Glendale, CA 91209-9048

You can now pay electronically through



Visit [www.ApplePay.com](http://www.ApplePay.com) or Call (866)898-7152 for details

Web TimeCard

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XF90297319

Imaged on 6/25/2019

Week Ending: 6/22/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
Sat	6/22/2019	1:00 PM	8:30 PM	0:30	7:00	7:00	0:00	0:00
SubTotals					07:00	07:00	00:00	00:00

Submitted By: Frances Pollock|564670 on 6/24/2019  
Preapproved By: <not available> on <not available>  
Approved By: Gabriel Khanlian|172664 on 6/24/2019  
Processed By: cbeaudreault on 6/24/2019



Web TimeCard

Imaged on 6/25/2019

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Pollock, Frances

Serial Number: XF79468919

Week Ending: 6/15/2019

Day	Date	IN	OUT	Lunch	Total	Reg	Over	Double
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Wed	6/12/2019	6:20 PM	9:20 PM	0:00	3:00	3:00	0:00	0:00
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SubTotals					03:00	03:00	00:00	00:00
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Submitted By: Frances Pollock|564670 on 6/16/2019

Preapproved By: <not available> on <not available>

Approved By: Gabriel Khanlian|172664 on 6/20/2019

Processed By: cbeaudreault on 6/24/2019

Meeting Date: June 12, 2019

**Agenda Item No: 20**

Motion to authorize the PRNC to complete, approve, and submit the Administrative Packet for FY 2019-2020 per city clerk's requirements.

☐ Check☐ Credit Card☐ Board Member Reimbursement

**Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

Board Member First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
BRANDII GRACE		✓					
Hassan Memarian		✓					
DAVID BALEN	Second Signer	✓					
JASON HECTOR	Treasurer	✓					
MIHRAN KALAYDJIAN		✓					
BECKY LEVEQUE		✓					
DAVID LASHER		✓					
LORI CHOI		✓					
ASAAD ALNAJJAR		✓					
GABRIEL KHANLIAN	Secretary	✓					
ISSAM NAJM	President	✓					
Quorum:		6	Total:	11			

**Quorum:**

**Total:**

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature

Second Signer's Signature \_\_\_\_\_

Print/Type Name: Jason Hector

Print/Type Name: **David Balen**

Date:

Date: