

ATTACHMENT C

Porter Ranch Neighborhood Council Budget for Fiscal Year 2016-2017 APPROVED on 		
Funds		
Total Annual Allocation	\$	42,000.00
Budget		
Category		
100 Operations		%
Monthly	Notes Taking	\$ 2,760
Monthly	Mailbox	\$ 348
Monthly	Food & Water for Meetings	\$ 2,100
Oct-16	Business Cards	\$ 250
Monthly	Copies for Meetings	\$ 400
Oct-16	Board Retreat	\$ 526
Oct-16	Past Board Commitments that were not paid	\$ 7,500
Mar-17	Asset / Equipment (tables, pop-ups, etc)	\$ 2,675
Monthly	Storage Rental	\$ 675
SUB TOTAL:		41.03% \$ 17,234
200 Outreach		
Monthly	Website (hostgator.com)	\$ 144
Monthly	Constant Contact (e-Blast)	\$ 576
Monthly	OneCall Now	\$ 96
Monthly	Moore Business (Communications)	\$ 10,500
Nov-16	Outreach Event 1	\$ 1,000
Feb-17	Outreach Event 2	\$ 2,000
Apr-17	Outreach Event 3	\$ 2,500
Jun-17	Outreach Event 4	\$ 5,000
		\$ -
SUB TOTAL:		51.94% \$ 21,816
300 Community Improvement		
Apr-17	Community Improvement Project 1	\$ 150
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
SUB TOTAL:		0.36% \$ 150
400 Neighborhood Purpose Grants		
Nov-16	NPG 1	\$ 800
Feb-17	NPG 2	\$ 2,000
Apr-17	NPG 3	\$ -
May-17	NPG 4	\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
SUB TOTAL:		6.67% \$ 2,800
500 Elections		
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
SUB TOTAL:		0.00% \$ -
GRAND TOTAL:		\$ 42,000
Budget Narrative:		
Projected Recurring Monthly Operational Expenses		
Vendor - Item/Service Description	Monthly Amount*	
1 Mailbox	\$29.00	
2 Hostgator (website)	\$12.00	
3 Constant Contact (e-Blast)	\$48.00	
4 OneCallNow.com	\$8.00	
5		
6		
Total Monthly Operational Expenses	\$97.00	
* Recurring monthly operational expenses only		

Revised 06/01/16

100 - Operations

Date	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Total
Monthly Notes Taking	230.00	230.00	230.00	230.00	230.00	230.00	230.00	230.00	230.00	230.00	230.00	230.00	2,760.00
Monthly Mailbox	29.00	29.00	29.00	29.00	29.00	29.00	29.00	29.00	29.00	29.00	29.00	29.00	348.00
Monthly Food & Water for Meetings	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	175.00	2,100.00
Oct-16 Business Cards				250.00									250.00
Monthly Copies for Meetings	75.00	75.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	400.00
Oct-16 Board Retreat				526.00									526.00
Oct-16 Past Board Commitments that were not paid				7,500.00									7,500.00
Mar-17 Asset / Equipment (tables, pop-ups, etc)									2,675.00				2,675.00
Monthly Storage Rental										225.00	225.00	225.00	675.00
	509.00	509.00	459.00	8,735.00	459.00	459.00	459.00	459.00	3,134.00	684.00	684.00	684.00	17,234.00

200 - Outreach

Date	Description	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Total
Monthly	Website (hostgator.com)	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	144.00
Monthly	Constant Contact (e-Blast)	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	48.00	576.00
Monthly	OneCall Now	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	96.00
Monthly	Moore Business (Communications)	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	750.00	750.00	750.00	750.00	750.00	750.00	10,500.00
Nov-16	Outreach Event 1					1,000.00								1,000.00
Feb-17	Outreach Event 2								1000		1,000.00			2,000.00
Apr-17	Outreach Event 3										2,500.00			2,500.00
Jun-17	Outreach Event 4												5,000.00	5,000.00
														-
		1,068.00	1,068.00	1,068.00	1,068.00	2,068.00	1,068.00	818.00	1,818.00	818.00	4,318.00	818.00	5,818.00	21,816.00

300 - Community Improvement Projects

Date	Project Name	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Total
Apr-17	Community Improvement Project 1										150.00			150.00
														-
														-
														-
														-
														-
														-
											150.00			150.00

