

Department of Neighborhood Empowerment

| | | |
|---------------------|--------------|-------------------------------|
| Reporting Month: | SEPTEMBER | MONTHLY EXPENDITURE REPORT |
| NC Name: | Porter Ranch | Submitted: 11/3/2016 16:04:29 |
| Budget Fiscal Year: | 2016-2017 | |



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

| A | VENDOR | INVOICE NUMBER | APPROVAL CODE | DATE / DESCRIPTION | BUDGET CATEGORY | OUT OF STATE VENDOR | 1099 Reportable | TOTAL |
|---|--|----------------|---------------|--|---------------------|--------------------------|--------------------------|--------------------|
| 1 | Moore Business Results | | | 9/6/16 - website maintenance / updates | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$21.90 |
| 2 | Gabriel Khanlian | | | 9/27/16 - reimb for mtg exps (printing / food) | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$673.85 |
| 3 | SoCal Preparedness Foun | | prnc15380 | 9/26/2016 - sponsorship of 2016 event | NPG | <input type="checkbox"/> | <input type="checkbox"/> | \$800.00 |
| 4 | Moore Business Results | | | 9/28/16 - website maint / updates aug / sept | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$1,900.62 |
| 5 | Appleone Employment | | | 9/27/16 - note taker Apr - June | PRIOR YR OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$554.40 |
| 6 | Appleone Employment | | | 9/27/16 - note taker July | OPERATIONS | <input type="checkbox"/> | <input type="checkbox"/> | \$138.60 |
| 7 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 11 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 12 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered) | | | | | | | | \$4,089.37 |
| B | CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR) | | | | | | | \$2,221.00 |
| C | OUTSTANDING COMMITMENTS (OBLIGATIONS) | | | | | | | |
| 1 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 9 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| 10 | | | | | | <input type="checkbox"/> | <input type="checkbox"/> | |
| SUBTOTAL: Outstanding Commitments (Includes total on page 3) | | | | | | | | \$0.00 |
| D | Total Expenditures & Commitments | | | | | | | \$6,310.37 |
| E | Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions) | | | | | | | (\$554.40) |
| F | Approved Budget 2016-2017 | | | | | | | \$37,000.00 |
| G | Balance of Budget 2016-2017 | | | | | | | \$31,244.03 |

Revision Date 08/09/16

| | |
|------------------|--------------|
| Reporting Month: | SEPTEMBER |
| NC Name: | Porter Ranch |

| MONTHLY CASH RECONCILIATION | | | | |
|-----------------------------|------------------------|--------------------------------|------------------------------|----------------------------------|
| Beginning Balance (A) | Funds Deposited (B) | Total Available (C) = (A+B) | Cash Spent this Month (D) | Remaining Balance (E) = C - D |
| \$7,886.98 | \$9,250.00 | \$17,136.98 | \$4,089.37 | \$13,047.61 |

| MONTHLY CASH FLOW ANALYSIS | | | | | | |
|----------------------------|-----------------------|-----------------------|----------------------------------|--|---------------------------------------|---|
| Category Identifier | Budget Category | Adopted Budget (A) | Total Spent this Month (B) | FY 2015-16 Expenses Cleared in FY 2016-17 (C) | Total Spent in Prior Months (D) | Unspent Budget Balance (E) = A - B - D |
| 100 | Operations | \$8,984.00 | \$2,734.97 | \$554.40 | \$1,533.00 | \$4,716.03 |
| 200 | Outreach | \$13,316.00 | \$0.00 | \$0.00 | \$688.00 | \$12,628.00 |
| 300 | Community Improvement | \$13,000.00 | \$0.00 | \$0.00 | | \$13,000.00 |
| 400 | NPG | \$1,700.00 | \$800.00 | \$0.00 | | \$900.00 |
| 500 | Elections | | \$0.00 | \$0.00 | | \$0.00 |
| | TOTAL | \$37,000.00 | \$3,534.97 | \$554.40 | \$2,221.00 | \$31,244.03 |

| NEIGHBORHOOD COUNCIL DECLARATION | | | |
|--|--|--------------------|--|
| We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request. | | | |
| Treasurer Signature | | Signer's Signature | |
| Print Name | | Print Name | |
| Date | | Date | |
| NC Additional Comments | | | |



STATEMENT OF ACCOUNTS

September '16 "MCA" Copy

Page 1 of 1
Statement Number: [REDACTED]
09/01/16 - 09/30/16

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

PORTER RANCH NEIGHBORHOOD COUNCIL
[REDACTED]
LOS ANGELES CA 90012-4801

- Use Online Banking Bill Pay system to help you save time and get more control. Easy setup: it only takes minutes to add payees and start paying your bills securely online. To learn more, please visit: www.unionbank.com/billpay

Business Basics Checking Summary

Account Number: [REDACTED]

Days in statement period: 30

| | | | |
|---------------------------|-----------|--------|--------------------|
| Balance on 9/1 | \$ | | 7,886.98 ✓ |
| Additions | | | 9,250.00 |
| Subtractions | | | -4,089.37 |
| | | Checks | -4,089.37 |
| Balance on 9/30 | \$ | | 13,047.61 ✓ |
| Statement Average Balance | | Ledger | 7,740.72 |

We waived your service charge this statement period.

Additions

| Date | Description/Location | Reference | Amount |
|------|--|-----------|---------------|
| 9/30 | CITY OF LOS ANGE EFT PAYMT PPD *****0735 | 50360065 | \$ 9,250.00 ✓ |

Checks

| Number | Date | Reference | Amount | Number | Date | Reference | Amount |
|--------------|------|-----------|----------|--------|------|-----------|--------------------|
| 5039 | 9/6 | 06759418 | 21.90 ✓ | 5044 | 9/28 | 06008362 | 1,900.62 ✓ |
| 5041* | 9/27 | 06781752 | 673.85 ✓ | 5045 | 9/30 | 06109676 | 693.00 ✓ |
| 5043* | 9/26 | 77275164 | 800.00 ✓ | | | | |
| Total | | | | | | | \$ 4,089.37 |

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

COSTCO
WHOLESALE

Northridge 8437
8810 Tampa Ave
Northridge, CA 91324
(818) 775-1860

JY Member: 804046451010

| | | |
|---|-------------------------|---------|
| E | 782796 KSWTR40PK*** | 2.99 |
| E | 6900000000 CA REDEMP VA | 2.00 |
| E | 782796 KSWTR40PK*** | 2.99 |
| E | 6900000000 CA REDEMP V | 2.00 |
| | 672026 LUNCH PLATE | 13.99 A |
| | 73392 KS NAPKINS | 8.49 A |
| | 738392 KS NAPKINS | 8.49 A |

VOID

738392 KS NAPKINS 8.49-A
TOTAL NUMBER OF ITEMS SOLD = 4

| | |
|------------|------------------|
| SUBTOTAL | 32.46 |
| TAX | 2.02 |
| **** TOTAL | 34.48 |
| CASH | 40.00 |
| CHANGE | 5.52 |

A 9.00% TAX 2.02
TOTAL TAX 2.02
TOTAL NUMBER OF ITEMS SOLD = 4

~~VOID~~ 18:52 437 7 496 51
OP#: 51 Name: MAYRA M.
Thank You!
Please Come Again
Whse:437 Trn:7 Trn:496 OP:51



BIG MAMA'S & PAPA'S
10666 ZELZAH AVE
GRANADA HILLS, CA 91344
(818) 368-1111

Store # 117 Week No. 30 Period # 7
07/26/16 8:25 pm
Emp: BMPP
Order # 39
Delivery
Total Orders 0
Ph# 818-371-9741
GABRIEL
19514 RINALDI ST CHU
RCH PORTER RANCH
GRANADA HILLS
Quadrant GRANADA HILL
S

| | | |
|---|------------------|----------|
| 1 | DISCOUNT | \$-3.00 |
| 1 | CALL CUSTOMER | |
| 1 | PP CHEESE | \$47.99 |
| 1 | BP CHEESE | \$62.99 |
| | 1/2 PEPPERONI | |
| | OTHER SIDE | |
| | 1/2 MUSHROOMS | |
| | 1/2 BLACK OLIVES | |
| | Sub Total | \$107.98 |
| | Tax | \$3.99 |
| | Delivery Charge | \$0.99 |

Total \$118.96

Incl tip \$125.00

"Home of the World's Largest Pizza"
Since 1974
WE DELIVER
\$ 15.00 Minimum Order

PRNC
8/24



BIG MAMA'S & PAPA'S
10666 ZELZAH AVE
GRANADA HILLS, CA 91344
(818) 368-1111

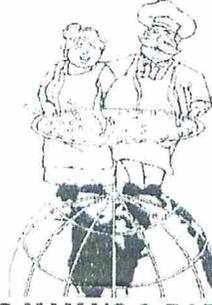
Store # 117 Week No. 34 Period # 8
08/23/16 9:39 pm
Ref # 18
Emp:BMPP
POS Terminal # 2
Type:
PreAuth
VISA
Act#438857XXXXXX8849
Exp xx/xx
Card Record #

Sub Total 154.92

Gratuuity 10.00
Total 164.92

I AGREE TO PAY THE ABOVE TOTAL ACORDING TO THE CARD HOLDERS AGREEMENT.

X



BIG MAMA'S & PAPA'S
10666 ZELZAH AVE
GRANADA HILLS, CA 91344
(818) 368-1111

Store # 117 Week No. 34 Period # 8
08/23/16 9:39 pm
Emp:BMPP
Order # 18
Delivery
Total Orders 2
Ph# 818-371-9741
GABRIEL
20406 VIA SANSLVINO
FOR PRNC
GRANADA HILLS
Quadrant Out Of Area
Frequent Customer Points 11000

1 SD EXTRA KETCHUP
1 CALL CUSTOMER
1 CALL CUSTOMER
1 DISCOUNT \$-3.00
1 BP CHEESE \$47.99
1 BP CHEESE \$57.99
1 PEPPERONI
1 BM CHEESE \$37.99
1 MUSHROOMS
1 BLACK OLIVES

1 CHECK RE-CLOSED

Sub Total \$140.97
Tax \$12.96
Delivery Charge \$0.99

Total \$154.92

"Home of the World's Largest Pizza"
Since 1974
WE DELIVER
\$ 15.00 Minimum Order

19 Locations To Serve You
WEST HOLLYWOOD - NORTH HOLLYWOOD
LA HOLLYWOOD - VAN NUYS - BURBANK
GRANADA HILLS - STUDIO CITY
PASADENA - GLENDALE - NORTHRIDGE
EAGLEROCK - DOWNTOWN LA
CANOGA PARK - MONTROSE - TARZANA
SUNLAND - ENCINO - LITTLE ARMENTIA

WWW.BIGMAMASPIZZA.COM
FREE LARGE 2 TOPPING PIZZA
WITH EVERY 7TH ONLINE DELIVER ORDER

FedEx Office is your destination
for printing and shipping.

10725 Zelzah Ave
Granada Hills, CA 91344-4440
Tel: (818) 366-3761

8/9/2016 9:15:44 PM PST
Team Member: Todd P.
Customer: gabriel.khan11an

SALE

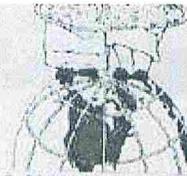
| | | |
|-------------------|--------|----------|
| bw prints | Qty 50 | 321.00 |
| BW 1S on 24# Wht | 4000 @ | 0.0800 T |
| 000330 Reg. Price | 0.15 | |
| Machine Stapling | 50 @ | 0.0200 T |
| 000078 Reg. Price | 0.02 | |
| Price per piece | 6.42 | |
| Regular Total | 601.00 | |
| Discounts | 280.00 | |

| | |
|--------------|---------------|
| Sub-Total | 321.00 |
| Tax | 28.89 |
| Deposit | 0.00 |
| Total | 349.89 |

MasterCard (S) 349.89
Account: 4129
Auth: 41646P (A)

| | |
|--------------|--------|
| Total Tender | 349.89 |
| Change Due | 0.00 |

Total Discounts 280.00



BIG MAMA'S & PAPA'S
10666 ZELZAH AVE
GRANADA HILLS, CA 91344
(818) 368-1111

Store # 117 Week No. 32 Period # 8
08/09/16 7:19 pm

Emp: BMPP

Order # 19

Delivery

Total Orders 1

Ph# 818-371-9741

GABRIEL

20406 VIA SANSEVINO

FOR PRNC

GRANADA HILLS

Quadrant Out of Area

Frequent Customer Points 11000

| | | |
|---|--------------|---------|
| 1 | DISCOUNT | \$-3.00 |
| 1 | BP CHEESE | \$47.99 |
| 1 | BP CHEESE | \$57.99 |
| | PEPPERONI | |
| 1 | BM CHEESE | \$37.99 |
| | MUSHROOMS | |
| | BLACK OLIVES | |

Sub Total \$140.97

Tax \$12.95

Delivery Charge \$0.99

Total \$154.92

"Home of the World's Largest Pizza"

Since 1974

WE DELIVER

\$ 15.00 Minimum Order

\$160 inc
inc



19781 Rialto St
(818) 832-6965

Your cashier was David B

| | | | |
|----------|-----------------------------------|----|---------|
| SC | RALPH RE MILA | RC | 2.39 F |
| | RALPHS SAVED YOU | | 1.10 |
| 4 @ 3.99 | INSTL WATER | | 15.96 F |
| 4 @ 1.40 | CA REDEM VAL | | 5.60 F |
| 4 @ 1.49 | Arrowhead Wtr 263 | | 5.96 F |
| SC | 1.52 lb @ 0.69 lb | | 1.05 F |
| WT | BANANAS | | 0.00 |
| | RALPHS rewards CUSTOMER *****0736 | | 0.00 |
| | TAX | | 19.04 |
| | **** BALANCE | | -2.39 |
| | Northridge CA 91326 | | -1.05 |
| | MasterCard Purchase | | |
| | *****4129 - D | | |
| | REF# 74733P TOTAL 19.04 | | |
| | AID: 8000000091010 | | |
| | TC: 1C0BCEP864F9E1A8 | | |

19.04
0.00
10
\$ 7.06
\$ 7.06

MASTERCARD 19.04
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD * 10
RALPHS rewards SAVINGS \$ 7.06
TOTAL COUPONS \$ 7.06

08 10/16 03:40PM 127 7 246 116

Tell Us How We Are Doing!
Earn 50 BONUS FUEL POINTS!
Plus, enter our monthly Sweepstakes
for ONE OF 100 \$100 gift cards and
ONE \$5,000 gift card grand prize!
Go to www.krogerfeedback.com
within 7 days
Enter the information below:
Date: 08/10/16
Time: 03:40pm
Entry ID: 703-362-246-127-7-253

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Porter Ranch

SECTION I - APPLICANT INFORMATION

1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/15
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
 1b) Organization Mailing Address City State Zip Code

1c) Business Address (If different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins (818) 835-5384 Bill.Hopkins@SoCalPrep.us
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Grant Request on School Letterhead Attach IRS Determination Letter

3) Name / Address of Affiliated Organization City State Zip Code
 (If applicable)

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
 Participation in the 9th Annual Valley Disaster Preparedness Fair on October 1, 2016, sponsored by the Southern California Preparedness Foundation, at LAFD Fire Station 87, 10124 Balboa Blvd, Granada Hills, CA, 91343. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils. Venue is ADA compliant.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 This Emergency and Disaster Preparedness Fair, which regularly draws over 2,000 participants, benefits our Neighborhood Council and surrounding communities by increasing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness starter kits, informative presentations, displays and basic trainings, in a family-friendly environment. Lunch with attendance (while supplies last).

SECTION III - PROJECT BUDGET OUTLINE

| | | |
|--|-----------------|----------------------|
| 6a) Personnel Related Expenses | Requested of NC | Total Projected Cost |
| None | | |
| | | |
| 6b) Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair | \$ 800.00 | \$ 27,000.00 |
| | | |
| | | |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | | |
| | | |
| | | |

9) What is the TOTAL amount of the grant funding requested with this application: \$ 800.00

10a) Start date: 01/27/16 10b) Date Funds Required: 07/01/16

10c) Expected completion date: 10/01/16 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
 No Yes - Please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
William J. Hopkins, Jr. President & Director *William J. Hopkins, Jr.* 4/15/16
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Linda M. Pruett Corporate Secretary & Director *Linda M. Pruett* 4/15/16
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Reserve The Date

9th Annual

VALLEY DISASTER PREPAREDNESS FAIR



FREE ONLINE REGISTRATION!

WWW.VALLEYDISASTERFAIR.COM

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

Saturday, October 1, 2016 10:00 am – 2:00 pm

Fire Station 87—10124 Balboa Bl. (between Devonshire St. & Lassen St. in Granada Hills)

Special thanks to the crews of Fire Station 87

A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.

Some Fair Highlights:

- Family friendly & ADA accessible
- Free admission, lunch* & parking
- Free Family EP Starter Kits*
- Free child ID
- Exhibits & displays
- CERT demos and info
- Demonstrations
- Special events
- Learn Sidewalk CPR
- American Red Cross
- Pet safety & preparedness
- Children's Safety Puppet Show
- Disaster Response Agencies
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Map Your Neighborhood (MYN)
- Drawings for EP and specialty items
- Ham radio station K6D. Talk-in: 145.570 mHz
- ARES meeting (8:00 am, Community Room)
- LANCC meeting (10:00 am, CIS building¹)
- Send a Radiogram to your out-of-state contact[†]
- And so much more!

Valley Disaster Preparedness Fair 2016

Online Fair Registration

Present your emailed Voucher to any Pre-Registered Check-in Line station for a quick scan.

Speaker Series at the Fair

An exciting lineup of five 30-minute talks in the Community Room. Grayce Liu, Erin Huey, Louise Masin Sattler, Brian Tessier, and MySafe:LA.

Cedars-Sinai Bloodmobile

Give the gift of life. Donors may enter the Fair starting at 9:00 am to proceed directly to donor screening.

Ham Radio Exams[‡] for new and license upgrades at 11:00 am, sponsored by ARES.NW.

Solar Powered by LA Department of Water & Power's mobile Solar Power System.

Social Media

Southern California Preparedness Foundation is on [Facebook](https://www.facebook.com/SoCalPrepUS). On [Twitter](https://twitter.com/SoCalPrepUS), we're @SoCalPrepUS. "Follow" and "like" us to stay informed of our efforts with the Fair, MYN, and CERT.

For photos, videos, and more, please visit www.ValleyDisasterFair.com

This annual event is sponsored by www.SoCalPrep.us
Info@SoCalPrep.us
Ph: 818-835-5384



Southern California Preparedness Foundation



Co-sponsored by the Patriot Oil Community Benefit Trust Fund (administered by the North Valley Coalition)

Supported by Los Angeles Neighborhood Councils, Councilmember Mitchell Englander, County Supervisor Michael D. Antonovitch, with Federal, State, County, and City agency participation.

* EP kits to registered families only and while supplies last. Events, exhibitors, and features subject to availability and may change. [‡]ARRL Fee: \$15

[†] Los Angeles Neighborhood Council Coalition's October 2016 meeting will be at 10100 Balboa Blvd. (on the corner just south of Fire Station 87).

[‡] Be sure to have your out-of-state contact's full name, complete address, and phone number with area code.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 21 2015

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in cursive script that reads "Tamara Rippanda". The signature is written in dark ink and is positioned above the typed name.

Director, Exempt Organizations

Letter 5436



Invoice #2016 0901
Number

Date September 1, 2016

Mr. Issam Najm
President
Porter Ranch Neighborhood Council
P.O. Box 7337
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi St. #7164
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

| | |
|---|------------|
| Professional Fees for stakeholder communications services: website, PR, and email 11.37 hours at \$103/hour | \$1,171.11 |
|---|------------|

| | |
|-------------------|-------------------|
| Total Amount Due: | \$1,171.11 |
|-------------------|-------------------|

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25

| Date | Details | Hours |
|-------------|--|--------------|
| 8/1/2016 | Draft eblast. Update and send. Change board page. | 0.50 |
| 8/3/2016 | Collect invoices from Constant Contact and research One Call Now | 0.34 |
| 8/4/2016 | Add AQMD hearing to calendar. Update resources page. Eblast draft. Update slideshow. | 0.67 |
| 8/5/2016 | Update minutes. Prep next eblast. Respond to inquiry about committees. | 0.50 |
| 8/6/2016 | Post agenda and supporting docs. Eblast. | 0.67 |
| 8/8/2016 | Remove bounced and suspended emails from eblast list. Check on email address from Issam. | 0.50 |
| 8/10/2016 | Land use minutes. Send reminder eblast. | 0.25 |
| 8/12/2016 | Remove Cindy from Board Page. Article about open seats. Change slideshow links. Archive old articles. | 0.50 |
| 8/15/2016 | Draft article with Sue & David re: August meeting. Update vacancy article and slideshow. Remove email set up. Finalize August meeting article. Aug 18 agendas and meeting on site. | 0.83 |
| 8/15/2016 | Draft eblast. | 0.25 |
| 8/16/2016 | Send blast | 0.17 |
| 8/18/2016 | Twitter, email, CC inquiries | 0.25 |
| 8/18/2016 | Event on calendar. Remove tweets. Renew hosting. | 0.25 |
| 8/18/2016 | Special Meeting; plan on minutes acquisition. | 0.50 |
| 8/19/2016 | Set up email for Andrew & David. Update board page, article about openings, slideshow. Dec 2015 minutes. Facebook post. | 1.00 |
| 8/22/2016 | Update board page. Special meeting agenda and revised agenda on site. Eblast draft. AC tune up on FB. AQMD Hearing on calendar. | 1.00 |
| 8/22/2016 | Meeting on calendar. | 0.17 |
| 8/24/2016 | Correct letters page. Add minutes. Inquire about digital copies of city planning documents. | 0.50 |
| 8/24/2016 | Village City Planning documents on site & FB. Transportation Letter. | 0.34 |
| 8/29/2016 | Draft article on Aliso workshop. | 1.00 |
| 8/29/2016 | Email spam settings and password issues. | 0.34 |
| 8/30/2016 | Update article. Upload testimony to YouTube. Publish article with testimony. | 0.50 |
| 8/30/2016 | Email spam settings. | 0.17 |
| 8/31/2016 | Update about us pages. Send photo. Change meeting time. | 0.17 |
| | Total | 11.37 |



Invoice #2016 0803
Number

Date August 3, 2016

Mr. Issam Najm
President
Porter Ranch Neighborhood Council
P.O. Box 7337
Porter Ranch, CA 91327-7337

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi St. #7164
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

| | |
|---|----------|
| Professional Fees for stakeholder communications services: website, PR, and email for July 2016. | \$729.51 |
|---|----------|

| | |
|-------------------|-----------------|
| Total Amount Due: | \$729.51 |
|-------------------|-----------------|

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25

| Date | Details | Hours |
|-------------|--|--------------|
| 7/1/2016 | July 4 on calendar. Eblast. | 0.50 |
| 7/9/2016 | Agenda | 0.25 |
| 7/11/2016 | Access passwords from Sean. Meeting eblast. Facebook | 0.67 |
| 7/12/2016 | Article about park with pictures and PowerPoint. Archive old article. Pothole requests on Fb. Eblast with Pothole requests. | 0.75 |
| 7/13/2016 | Hearing on Village at Porter Ranch | 1.00 |
| 7/13/2016 | Board meeting with photos | 0.50 |
| 7/14/2016 | Update board page with new board members and photo. Note on committees page. Set up new emails and forwarding. Provide board member with email access info. Send agenda template. Update board vacancy form and send. | 2.34 |
| 7/15/2016 | Update the board page with info from Gabriel and Susan. Update stakeholder and board status. Draft swearing in article. Contact hostgator about billing. | 1.00 |
| 7/15/2016 | Update and publish board seated and vacancy article with image on slideshow. | 0.25 |
| 7/15/2016 | Hearing article on site and for review to Issam. | 1.25 |
| 7/18/2016 | Update board page with Mel photo. Confirm articles ok for site. Suggest events for site. Provide Facebook info to Issam. Review Resources page and update. Ask Hostgator about certificate and spam. | 1.50 |
| 7/19/2016 | Events on calendar. Update on secure server warning. FB stats. | 0.75 |
| 7/19/2016 | Photos of Braemore fire and rescue | 1.00 |
| 7/20/2016 | Schedule event notices on Facebook. Fire images on Facebook. Access info to Issam and Gabriel. Send FB invite to Issam. Remove Eric. | 0.67 |
| 7/21/2016 | Pay Hostgator invoice. Change Hostgator user set up. Change Constant Contact User set up. Add article on gas regulations to site and FB. Add book sale to calendar and Fb. Add July minutes. Discuss print outreach & eblast plan. | 1.34 |
| 7/22/2016 | Minutes on site. Update and send drafts of two print articles. Update articles on site to match. Draft eblast. Receive and make corrections to articles: print, eblast, site. Send Eblast and articles. | 2.34 |
| 7/25/2016 | Special meeting agenda on site and calendar, FB. CSUN risk survey on FB and site. Eblast draft and send | 0.83 |
| 7/26/2016 | Set up Paula email auto responder | 0.34 |
| 7/27/2016 | Set up remainder of old board emails with replies and test them. 2 events on calendar and Facebook. Ticket to hostgator regarding spam. | 1.50 |
| | July Communications Hours | 18.78 |
| | Fees at \$103/hour | 1934.34 |
| | | |
| 7/18/2016 | Developer completes security updates. | 0.25 |
| 7/31/2016 | Developer configures spam email protection on site. | 0.25 |
| | Total July Developer Hours | 0.50 |
| | Developer Fees at \$63/hour | 31.50 |
| | | |
| | Services paid, yet to be rendered from previous period | 1236.33 |
| | Fees from this period | 1965.84 |
| | Amount Now Due | 729.51 |



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

CITY OF LOS ANGELES

Attn: Accounts Payable
PORTER RANCH NC
200 N. Main Street, Room 2005
LOS ANGELES, CA 90012

Invoice

Customer No: 00950101
Site No: 0071
Period Ending: 04/16/2016
Invoice Date: 04/20/2016
Invoice No: S3545127
Amount Due: \$254.10
Payment Term: NET 30 DAYS

| Supervisor | Name | Weekend | Inv Date | Ref Inv No | Reg Hr | Reg Rate | OT Hr | OT Rate | DT Hr | DT Rate | Misc Hr | Misc Rate | ACA Hr | ACA Rate | Tax | Amount |
|------------|-------------------|------------|------------|------------|--------|----------|-------|---------|-------|---------|---------|-----------|--------|----------|--------|----------|
| | RITCHIE, MICHELLE | 04/16/2016 | 04/20/2016 | 01-4030730 | 11.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$254.10 |

| | |
|----------------------------|----------|
| Grand Total Invoice Amount | \$254.10 |
|----------------------------|----------|

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Submitted By Associate : Michelle Ritchie(394918 4/17/2016 7:29:50 PM



Client Verification

Company Name: **City of Los Angeles D.O.N.E./Credit**

Total Hours Worked (in Numbers): **11** Total Hours Worked (in Words): **Eleven**

I am an authorized representative of City of Los Angeles D.O.N.E./Credit and certify that the employee(s) worked the hours indicated with services performed satisfactorily.

Client Name and Title **City of Los Angeles D.O.N.E./Credit | 002**

(Please Print)

Client Signature:

| | | | | | | | | | |
|-------------|-------|-----|------|------|------|------|---------------------------|-----|----|
| Week Ending | 0 | 4 | 1 | 6 | 1 | 6 | Assignment Completed | Yes | No |
| Saturday | Month | Day | Year | Year | Year | Year | If yes, call your office. | | |

Employee name **Ritchie, Michelle**

Social Security Number - - - - - **3 0 3**

I certify that these hours and dates are correct and have been approved by the employee and I am responsible for the accuracy of the information provided. I understand that when this assignment ends, I remain available for reassignment as an employee of AppleOne and it is my responsibility to contact the Company for reassignment. I agree that this assignment is approved by Client and c) it is received by the local branch by the prescribed deadline, I agree that as an hourly employee, I will be paid for my assignment until the end of the assignment. I will be paid for this timecard even if my assignment ends prior to that date, unless (1) AppleOne (2) the client requests that I be reassigned and do not wish to be reassigned, in which event I will be paid within the time periods specified by applicable law of the state in which I am working, or (3) I am on a temporary assignment, in which event I will be paid for the current assignment with the client identified on this time card. that I will immediately advise the Company of any change in my status. I agree for a period of six (6) months after completion of my assignment, I agree to be available for reassignment as an employee of AppleOne or as an employee of any other temporary or outsourcing service. I CONFIRM I WAS ALLOWED TO TAKE MEAL/BREAKS IN ACCORDANCE TO STATE LAW. I CONFIRM I WAS NOT ON A BREAK, CONTACT (800) 270-9120 IMMEDIATELY TO REPORT VIOLATION.)

Employee Signature _____ Date _____

Dept. / Cost Center _____ Project _____

Supervisor's Name _____ Supervisor's Phone # _____

Box1 _____ Box2 _____

Box3 _____ Box4 _____

Office Line Only, Total Hours: _____ City & State where services were performed _____ City & State of Residence _____

| | Start Time | | Finish time | | Less Lunch | | Total Reg | | Total O.T. | | Total Double | | OT Approval | |
|---|------------|------|-------------|------|------------|------|----------------|------|------------|------|--------------|------|-------------|------|
| | Hrs | Mins | Hrs | Mins | Hrs | Mins | Hrs | Mins | Hrs | Mins | Hrs | Mins | Hrs | Mins |
| SUN | 7 | 0 | 12 | 0 | | | 5 | 0 | | | | | | |
| MON | | | | | | | | | | | | | | |
| TUE | | | | | | | | | | | | | | |
| WED | 17 | 30 | 20 | 30 | | | 3 | 0 | | | | | | |
| THUR | | | | | | | | | | | | | | |
| FRI | | | | | | | | | | | | | | |
| SAT | 17 | 0 | 20 | 0 | | | 3 | 0 | | | | | | |
| Total Hours & Minutes Worked This Week | | | | | | | 11 0 0 0 0 0 0 | | | | | | | |

Office Use Only:
Hours & Minutes Converted to Nearest Minute

Corporate Use Only:

3716

I have read and agreed to the Condition of Service as follows except where a Condition is superseded by a contractual agreement with AppleOne (COMPANY).

1. CLIENT will not entrust COMPANY employees with the care, custody or control of premises, custody or control of cash, negotiables, valuables or similar property. If computer work is involved, employees are not to be informed of any confidential access codes, or be permitted unsupervised access to confidential information, unless authorized in writing by COMPANY. COMPANY shall incur the cost of any such training. COMPANY, CLIENT understands that criminal and drug screening services, are available for an additional fee and must be agreed to in writing by both CLIENT and COMPANY. CLIENT or COMPANY shall not pay COMPANY employees directly or advance any funds to them.

2. CLIENT's employees shall not be assigned to work on vehicles, including their personal vehicles, while working for CLIENT. These restrictions may be waived only if a waiver is obtained in writing from a COMPANY office. COMPANY employees are not supervised by COMPANY; they are subject to CLIENT's direct and indirect supervision. CLIENT agrees to defend, indemnify and hold harmless COMPANY from any claims for bodily injury including death, or property damage, arising out of the use or operation of CLIENT's owned, non-owned or leased vehicles while working for CLIENT.

3. CLIENT agrees to comply with state and federal civil rights laws, and other employment-related laws, including meal/break periodic pay wage and hour laws and indemnify COMPANY from any claims for damages or other losses resulting from CLIENT's conduct.

4. CLIENT shall have in place at all times an ongoing safety program, in compliance with all laws and ordinances related to employees safety. CLIENT agrees to indemnify, defend and hold harmless COMPANY for any damages or other losses resulting from CLIENT's conduct.

5. CLIENT understands COMPANY's employees are assigned to CLIENT to render temporary service and, absent agreement to the contrary, are not assigned to become employed by CLIENT. COMPANY shall not be responsible for the health and safety, and other employment-related laws, including meal/break periodic pay wage and hour laws and indemnify COMPANY from any claims for damages or other losses resulting from CLIENT's conduct.

6. CLIENT understands COMPANY's employees are assigned to CLIENT to render temporary service and, absent agreement to the contrary, are not assigned to become employed by CLIENT. COMPANY shall not be responsible for the health and safety, and other employment-related laws, including meal/break periodic pay wage and hour laws and indemnify COMPANY from any claims for damages or other losses resulting from CLIENT's conduct.

7. CLIENT agrees to NET UPON RECEIPT, in absence of a written agreement to the contrary, and understands that unpaid accounts will be considered in default after thirty (30) days after the invoice due date. Thereafter, a default charge will be imposed at 1.5% per month on any unpaid balance (APR of 18%). CLIENT agrees to pay default charge and attorney's fees for cost of collection.

Reference ID: 4514131



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

CITY OF LOS ANGELES

Attn: Attn: Accounts Payable
PORTER RANCH NC
200 N. Main Street, Room 2005
LOS ANGELES, CA 90012

Invoice

Customer No: 00950101
Site No: 0071
Period Ending: Multiple
Invoice Date: 05/18/2016
Invoice No: S3601267
Amount Due: \$184.80
Payment Term: NET 30 DAYS

| Name | Weekend | Inv Date | Ref Inv No | Reg Hr | Reg Rate | OT Hr | OT Rate | DT Hr | DT Rate | Misc Hr | Misc Rate | ACA Hr | ACA Rate | Tax | Amount | State | Office |
|----------------------------|------------|------------|------------|--------|----------|-------|---------|-------|---------|---------|-----------|--------|----------|--------|----------|-------|--------|
| RITCHIE, MICHELLE | 04/30/2016 | 05/04/2016 | 01-4047632 | 3.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$69.30 | CA | 1002 |
| RITCHIE, MICHELLE | 05/14/2016 | 05/18/2016 | 01-4062294 | 5.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$115.50 | CA | 1002 |
| Sub Total For: | | | | 8.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$184.80 | | |
| Grand Total Invoice Amount | | | | 8.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$184.80 | | |

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

CITY OF LOS ANGELES

Attn: Attn: Accounts Payable
PORTER RANCH NC
200 N. Main Street, Room 2005
LOS ANGELES, CA 90012

Invoice

Customer No: 00950101
Site No: 0071
Period Ending: 06/11/2016
Invoice Date: 06/15/2016
Invoice No: S3629727
Amount Due: \$115.50
Payment Term: NET 45 DAYS

| Name | Weekend | Inv Date | Ref Inv No | Reg Hr | Reg Rate | OT Hr | OT Rate | DT Hr | DT Rate | Misc Hr | Misc Rate | ACA Hr | ACA Rate | Tax | Amount | State | Office |
|----------------------------|------------|------------|------------|--------|----------|-------|---------|-------|---------|---------|-----------|--------|----------|--------|----------|-------|--------|
| RITCHIE, MICHELLE | 06/11/2016 | 06/15/2016 | 01-4098795 | 5.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$115.50 | CA | 1002 |
| Sub Total For: | | | | 5.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$115.50 | | |
| Grand Total Invoice Amount | | | | 5.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$115.50 | | |

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Invoice 01-4098795 Line 1 Ritchie, Michelle XT90986616

Web TimeCard

Imaged on 6/14/2016

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Ritchie, Michelle

Serial Number: XT90986616

Week Ending: 6/11/2016

| Day | Date | IN | OUT | Lunch | Total | Reg | Over | Double |
|-----|----------|---------|----------|-------|-------|------|------|--------|
| Wed | 6/8/2016 | 5:30 PM | 10:30 PM | 0:00 | 5:00 | 5:00 | 0:00 | 0:00 |

SubTotals 05:00 05:00 00:00 00:00

Submitted By: Michelle Ritchie|394918 on 6/10/2016

Preapproved By: <not available> on <not available>

Approved By: Eric Nam|148273 on 6/10/2016

Processed By: ajmartinez on 6/13/2016



AppleOne

AppleOne Employment Services
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com
TIN: 95-2580864

CITY OF LOS ANGELES

Attn: Attn: Accounts Payable
PORTER RANCH NC
200 N. Main Street, Room 2005
LOS ANGELES, CA 90012

Invoice

Customer No: 00950101
Site No: 0071
Period Ending: 07/16/2016
Invoice Date: 07/20/2016
Invoice No: S3689833
Amount Due: \$138.60
Payment Term: NET 40 DAYS

| Name | Weekend | Inv Date | Ref Inv No | Reg Hr | Reg Rate | OT Hr | OT Rate | DT Hr | DT Rate | Misc Hr | Misc Rate | ACA Hr | ACA Rate | Tax | Amount | State | Office |
|----------------------------|------------|------------|------------|--------|----------|-------|---------|-------|---------|---------|-----------|--------|----------|--------|----------|-------|--------|
| RITCHIE, MICHELLE | 07/16/2016 | 07/20/2016 | 01-4134050 | 6.00 | \$23.10 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | \$0.00 | \$138.60 | CA | 1002 |
| Sub Total For: | | | | 6.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$138.60 | | |
| Grand Total Invoice Amount | | | | 6.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | \$0.00 | \$138.60 | | |

Please remit payment to: AppleOne Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through



Visit www.ApplePay.com or Call (866)898-7152 for details

Invoice 01-4134050 Line 1 Ritchie, Michelle XU34442016

Web TimeCard

Imaged on 7/20/2016

Client Name: City of Los Angeles D.O.N.E./Credit PORTER RANCH (009501010071)

Employee Name: Ritchie, Michelle

Serial Number: XU34442016

Week Ending: 7/16/2016

| Day | Date | IN | OUT | Lunch | Total | Reg | Over | Double |
|-----|------|----|-----|-------|-------|-----|------|--------|
|-----|------|----|-----|-------|-------|-----|------|--------|

| | | | | | | | | |
|-----|-----------|---------|----------|------|------|------|------|------|
| wed | 7/13/2016 | 5:30 PM | 11:30 PM | 0:00 | 6:00 | 6:00 | 0:00 | 0:00 |
|-----|-----------|---------|----------|------|------|------|------|------|

| | | | | | | | | |
|-----------|--|--|--|--|-------|-------|-------|-------|
| SubTotals | | | | | 06:00 | 06:00 | 00:00 | 00:00 |
|-----------|--|--|--|--|-------|-------|-------|-------|

Submitted By: Michelle Ritchie|394918 on 7/18/2016

Preapproved By: <not available> on <not available>

Approved By: Eric Nam|148273 on 7/19/2016

Processed By: ajmartinez on 7/19/2016