

Paula Cracium, President Patrick Pope, Vice President
Eric Nam, Secretary Sean O'Rourke, Treasurer 1, Armando Nunez II, Treasurer 2
Becky Leveque, Susan Hammarlund, Alex Kim, Cindy Lee, Cheri Derohanian and David Balen

(DRAFT)

Special Board Meeting Minutes

Monday, December 14, 2015
Shepherd Church – Room 215
19700 Rinaldi Street, Porter Ranch, CA 91325

1. Welcome -- President Paula Cracium called the meeting to order at 6:00 p.m.

Reminder to sign in and that it is completely optional and not required for attendance. Ms. Cracium noted.

2. Roll Call – Secretary Eric Nam

Board Members who were present introduced themselves: Paula Cracium (President), Pat Pope (Vice-President), Eric Nam (Secretary) Sean O'Rourke, (Treasurer 1), Becky Leveque, Susan Hammarlund, Alex Kim. Board member David Balen arrived at 6:02 p.m. Board member Armando Nunez arrived at 6:03 p.m. Board member Cheri Derohanian arrived at 6:16 p.m. Board member Cindy Lee was absent.

The PRNC quorum (the minimum number of Board Members needed to be present to take binding votes on Agendized Items) is seven. (Please see <http://empowerla.org/wp-content/uploads/2012/06/PorterRanchNC-Bylaws.pdf>) so the Board could take such votes. All 11 of the 11 Board Seats were filled either by appointment or election. Also in attendance was 1 guest.

3. Motion – Secretary Eric Nam: Motion to approve November minutes. Pat Pope seconded the motion.

MOTION PASSED by a roll call vote of eight of the ten eligible voters present with seven in favor (“Yes” or “Aye”) (Pope, Nam, Nunez, Leveque, Hammarlund, Kim, Derohanian and Balen). One abstention (O'Rourke) Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

3. October/November – No Action Typo

4. Discussion on adjusting our election region and timeline.

Board member Armando Nunez stated that the upcoming Region 2 neighborhood council's election is currently set for April 9, 2016 with an open candidacy filing beginning December 27, 2015. However, in light of the crisis with the recent gas leak, Mr. Nunez is proposing that the elections be held at a later date. The crisis of the gas leak has not only brought national attention

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to the Porter Ranch area but also one of international awareness. Currently approximately 2,000 Porter Ranch residents have been relocated to areas outside of Porter Ranch and residing in hotels. Mr. Nunez feels that at this time that those residents will not have the energy to come back to the area at this time just for the upcoming elections and thereby proposes an election date of June 11, 2016. This delayed election does not extend any of the current board members terms.

Jay Handal, Director of Elections citywide says if the Porter Ranch Neighborhood Council decides to move their election to the proposed June 11, 2016 that it would be on the Region 9 & 12 election cycle. Mr. Handal stated that no other neighborhood council has ever changed their election cycle i.e date.

Board member David Balen expressed his concern that there could be a backlash of sorts and that the current board members are trying to extend their terms. President, Paula Cracium stated that it would be difficult to move into an election cycle given the current state of affairs with regards to the gas leak in Porter Ranch. Board member, Eric Nam said that although more people are aware of what a neighborhood council does due to the gas leak, he was also concerned with the voter turnout, given the fact that some residents have been forced to relocate outside of the area. Board member, Cheri Derohanian said that the subject of the election is a hot topic and that stakeholders may become hostile if approached regarding such subject.

However, Jay Handal said that now is the time to take advantage of the opportunity to have people file for candidacy or register to vote online given to the large turnouts at the PRNC meetings. Regardless of when the neighborhood council chooses to hold their election, the inauguration date of July 13, 2016 would remain the same and would not extend any current board member terms.

Board member Pat Pope called for the vote.

5. Motion: Armando Nunez- Motion to approve moving the PRNC election cycle to Region 12

The SoCal Gas leak has created a crisis in our community that has affected our board and stakeholders tremendously. All of our shared effort and energy has and should continue to be focused on stopping this leak and helping each other recover from the damage Porter Ranch has suffered. In order to allow our community to focus on this task at hand I believe it is prudent to move our elections from Region 2 to the Region 9/12 election cycle. This would allow all interested candidates to be able to focus on their campaigns at a time when the effects of the gas leak are expected to have subsided.

This motion would change the Porter Ranch Neighborhood Council Election from Saturday April 9th, 2016 to Saturday June 11th, 2016 from 9 am to 1 pm at the Porter Ranch Community

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School located at 12450 Mason Ave. in Porter Ranch or an alternative location within the PRNC boundaries.

Board member Armando Nunez moved to amend the motion to read as follows:

“The SoCal Gas leak has created a crisis in our community that has affected our board and stakeholders tremendously. All of our shared effort and energy has and should continue to be focused on stopping this leak and helping each other recover from the damage Porter Ranch has suffered. In order to allow our community to focus on this task at hand I believe it is prudent to move our elections from Region 2 to the Region 9/12 election cycle. This would allow all interested candidates to be able to focus on their campaigns at a time when the effects of the gas leak are expected to have subsided.

This motion would change the Porter Ranch Neighborhood Council Election from Saturday April 9th, 2016 to Saturday June 11th, 2016 from 9 am to 1 pm at the Porter Ranch Community School located at 12450 Mason Ave. in Porter Ranch or an alternative location within the PRNC boundaries.

The board shall be sat on July 13, 2016 as previously scheduled under the original election date”

MOTION PASSED by a roll call vote of nine of the ten eligible voters present with five in favor (“Yes” or “Aye”) (Pope, Nunez, Leveque, Hammarlund and Derohanian). (“No” or “Nay”) (Kim, Balen and Nam). One abstention (O'Rourke) Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

6. Motion: Becky Leveque – Motion regarding guidelines for correspondence that any written documents that are sent out in the us mail, emailed or thru social media that represent decisions or the opinions of the Porter Ranch Neighborhood Council must be approved by the board of directors where a quorum is present and voted upon at a regular meeting, special meeting, or an emergency meeting before anything is sent.

Becky Leveque wanted to discuss the following email that was sent by board member Pat Pope to Los Angeles City Attorney Mike Feuer that read as follows:

Mr. Feuer:

Thank you and your staff (especially Nick and Alin) for working with us and for suing the Gas Company on our behalf!

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We really appreciate all the time and resources you have devoted to our ongoing problem. Hopefully, this will send a message to the Gas Company that they need to insure us all that this sort of nightmare will never happen again.

*Pat Pope
Porter Ranch Neighborhood Council*

Ms. Leveque stated that she had not taken a position on the gas company/gas leak and that the email sent by Pat Pope was improper. In Mr. Pope's email he used the words "us" and "we" when he should have been using the words "I" and "me". Board member Cheri Derohanian did want to make a point that Mr. Pope was instrumental in getting Mr. Feuer to attend the November PRNC meeting although he was cancelled due to the gas leak and the need to hold a meeting with representatives from the gas company as well as other state and city agencies.

Paula Cracium stated communications are currently set-up for her or the secretary, Eric Nam, to return messages. However, at times a designated board member may return messages. Ms. Cracium says her goal for the PRNC is to remain transparent.

No vote was taken as Ms. Leveque agreed to change this item from a motion to a discussion.

7. Motion: Becky Leveque - Motion to hold a full business meeting when we are not rushed thru the agenda to accommodate guest speakers so we can address all agenda items. David Balen seconded the motion.

President, Paula Cracium said it is her intent to have a full business meeting of the PRNC on January 13, 2016. There has recently been a Porter Ranch Community Action Committee ("CAC") formed in which Ms. Cracium was appointed to chair by Councilman Englander's office. The committee will be made of up three neighborhood council presidents. Ms. Cracium says that the PRNC will stay involved in the issue of the gas leak.

MOTION PASSED by a roll call vote of nine of the ten eligible voters present with eight in favor ("Yes" or "Aye") (Pope, Nam, O'Rourke, Nunez, Leveque, Hammarlund, Kim and Balen.). ("No" or "Nay") (Derohanian). Presidents/Presiding Officers can choose whether or not to vote; if they don't a vote can still be unanimous.]

8. Discussion - Eric Nam, Secretary: Update from Porter Ranch Land Use Committee on presentation by representative(s) from Pieology regarding their Los Angeles Department of City Planning application for a conditional use permit for beer and wine service at their new Porter Ranch location. PRLUC will have deliberated on the matter at a meeting prior to this and will or will not recommend the Board to write a letter of support for the CUP approval.

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The proposed Pieology facility located at 19953 West Rinaldi Street is currently seeking to obtain a conditional use permits for beer and wine service from the Los Angeles Department of City Planning. All Pieology locations are kept the same i.e. interior, hours. Pieology is a looking to have its hours of operation from 11:00 a.m. – 11:00 p.m. 7 days a week. The facility will seat 90 with 50 of the seats being inside and an additional 38 seats on the patio. The patio itself will be fenced in and all windows will remain clear.

Eric Nam said that the two biggest concerns for the Land Use committee were if a license was issued would it limit other businesses in the area to receive them, and the other concern was the length of the lease. With regard to receiving the license, Mr. Nam stated that it would have to be a unanimous decision by all business in the shopping center and as to the length of the lease it is currently at a ten-year term with two five-year options.

9. Motion - Eric Nam, Secretary: Motion to approve drafting and submitting a letter of support to the Los Angeles Department of City Planning, and any other relevant offices, for the approval of a beer and wine conditional use permit application submitted by Cotti Foods Pizza California, dba Pieology. Motion shall depend upon the recommendation to move on the matter by PRLUC. Mover may amend, table, or strike motion as needed.

Cheri Derohanian seconded the Motion.

MOTION PASSED by a roll call vote of nine of the ten eligible voters present with eight in favor (“Yes” or “Aye”) (Pope, Nam, O’Rourke Nunez, Leveque, Kim, Derohanian and Balen). One (“Nay” or “No”) (Hmmarlund) Presidents/Presiding Officers can choose whether or not to vote; if they don’t a vote can still be unanimous.]

10.Public Comment – N/A

11.Motion to adjourn – Paula Cracium moved to adjourn the meeting at 7:25 p.m.