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**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer; Asaad Alnajjar  
Jason Hector; Alex Kim; Becky Leveque; Hassan Memarian; Jennifer Milbauer**

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**Porter Ranch Neighborhood Council (PRNC)  
Beautification Committee Meeting  
Approved Minutes**

**Alex Kim, Chair (Board Member), Lori Kalman, Co-Chair (Stakeholder), Pete Heidenfelder,  
President (Stakeholder), Gabriel Khanlian, Vice President (Board Member),  
Jason Hector, Secretary (Board Member)**

**Tuesday, February 27, 2018 at 6:00 pm  
Porter Ranch Public Library  
11371 Tampa Ave. Porter Ranch, Ca 91326  
Porter Ranch Library is located on Tampa just North of Rinaldi next to the fire station**

**Item 1 Meeting called to order at 6:07pm**

**Item 2 Welcome / Roll Call**

**Alex, Pete and Jason were present. Quorum was made. Gabriel arrived late.**

**Item 3 Motion to approve minutes from January 23, 2018 meeting**

**Tabled**

**Item 4 Discussion about the planning and outreach for Kevin James (City Public Works) appearance at the March PRNC board meeting**

**Kevin James will be coming in April, not March as noted in the agenda. The general topics have been provided already to Mr. James and include street cleaning, sidewalk repair and trees. Format will allow for a 5 minute intro and then question and answer from the board/committee and stakeholders.**

**Questions can be submitted ahead of time to Gabriel. One of the available committee members will need to moderate in order to facilitate a productive meeting. Some prepared questions from the committee and the stakeholders will be collected and read by the moderator.**

**Item 5 Discussion regarding the pending Adopt a Median application for the Tampa median.**

**Updates are that Jon Coto from CD 12 said he will send the letter we need by Friday.**

**Item 6 General Public Comments- Comments from the public on non-agenda items within the Committee's jurisdiction. Time limit: 2 minutes per speaker.**

**No public Comments**



**Item 7 Discussion regarding working with Urban Forestry and possible funding recommendation for the infested dead and dying trees in Porter Ranch.**

Regarding the infested trees, Jason presented the committee with 3 bids for tree removals and stump grinding, the list of service request numbers and addresses put on 311 and a diagram showing locations of the trees on Tampa and Rinaldi. It was explained that we will need to work with urban forestry to get the permits now that the requests have been put on 311 and also there will be a cost for necessary street closures particularly on the west side of Tampa. Dept of Transportation will take care of this at a cost with 5 business day notice. Jason recommended a budget of \$1500 to cover street closures and any other unforeseen costs. Jason made a motion and Alex seconded it. Motion was to approve \$21,375 for tree removal and stump grinding as well as costs for permits and street closures. Motion passed unanimously 3-0.

**Item 8 Discussion and possible funding recommendation regarding April 14, 2018 Earth Day clean-up.** The committee discussed our community clean up and considering that Northridge West NC and the YMCA will be doing a large clean up April 21st, it was decided to not have any clean up with our Earth Day event April 14th. The committee agreed that it would be best to participate in a clean up on April 21st starting at 8:30 am till about 11:30 am (meeting in the Shepherd of the Hills parking lot) and we can clean up Limekiln Canyon north of Rinaldi.

Alex mentioned that he met with Jane Stanton from the YMCA and she is meeting on March 1st, at 3 pm in her office to plan for the event and one or more of our committee members should attend. Alex said he will let Jane know that we want to participate in the clean up.

**Item 9 Discussion and possible funding recommendation for a new Beautification Committee webpage on PRNC website.**

It was agreed that in regard to finalizing the beautification webpage, Gabriel and Jason are going to ask Lori for what she has developed so far and submit a motion for the March meeting.

**Item 10 Board member comments.**

**Item 11 Meeting adjourned at 7:42pm**