



**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer;  
Asaad Alnajjar; Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer**

**Porter Ranch Neighborhood Council (PRNC)  
General Board Meeting  
Wednesday, 14 June 2017  
Porter Ranch Community School (PRCS)  
12450 Mason Avenue, Porter Ranch 91326**

**FINAL APPROVED MINUTES**

1. Meeting called to order
  - Vice President Susan Gorman-Chang called the meeting to order.
2. Welcome
  - Vice President Susan Gorman-Chang welcomed over fifteen stakeholders, along with nine board members.
3. Pledge of Allegiance
  - Jennifer Milbauer led us in the Pledge of Allegiance.

4. Roll Call

- Gabriel Khanlian performed the roll call and a quorum was declared.

Here (9)	Asaad Alnajjar (Arrived at 6:35pm), David Balen, Susan Gorman-Chang, Jason Hector, Gabriel Khanlian, Alex Kim, Andrew Krowne, Becky Leveque, and Jennifer Milbauer
Absent (1)	Issam Najm

5. Motion to approve Meeting Minutes for the following meetings

a. March 28, 2017

- Gabriel Khanlian made a motion to approve this agenda item; Susan Gorman-Chang seconded the motion, and it passed.

Aye (6)	Balen, Gorman-Chang, Hector, Khanlian, Krowne, and Milbauer
Abstain (2)	Kim and Leveque
Absent (2)	Alnajjar and Najm

b. April 19, 2017

- Gabriel Khanlian made a motion to approve this agenda item; Jennifer Milbauer seconded the motion, and it passed.

Aye (7)	Balen, Hector, Khanlian, Kim, Krowne, Leveque, and Milbauer
Abstain (1)	Gorman-Chang
Absent (2)	Alnajjar and Najm

c. May 10, 2017

- Gabriel Khanlian made a motion to approve this agenda item; Susan Gorman-Chang seconded the motion, and it passed.



Aye (7)	Balen, Gorman-Chang, Hector, Khanlian, Kim, Krowne, and Milbauer
Abstain (1)	Leveque
Absent (2)	Alnajjar and Najm

6. Treasurer’s Report

- Treasurer Andrew Krowne reminded committee members and chairs to prepare a budget estimation based on the needs of their committee. At the board retreat (date TBD), each committee will present their requests and the board and stakeholders will then determine how these requests fit into the overall budget for the next fiscal year. He recommended that each committee agendaize this item at their next meeting, so that it is ready when the board has its retreat.
- The funding calendar has closed. PRNC can no longer pay for items until after July 1 and training and paperwork are completed. New debit cards were ordered and will be passed out at training (date TBD).
- Regretfully, \$2,103,44 was returned to the city, as the debit card was not working prior to the procurement deadline. Recent financial transactions are as follows:

Current Bank Balance					\$33,872.05
Additions	Earth Day Permit Refund	\$ 400.00	422.50		
	Purchase Return	22.50			
Pending Expenditures	Valley Relics Museum	500.00	4,809.76		
	Café Graikos	598.21			
	Apple One	161.70			
	Apple One	92.40			
	Congress of Neighborhood Councils	500.00			
	CIP Weed Abatement	2,840.00			
	Dollar Tree	117.45			
Cash at End of FY					\$29,484.79

7. Motion to approve the May 2017 Monthly Expenditure Report

Date	Vendor	Category	Item	Amount
May 1	Jennifer Milbauer	Operations	Reimbursement for CRS Printing	\$ 10.52
May 12	Mediterranean Bistro	Operations	Food for General Meeting	247.95
May 15	Facebook	Outreach	Post Boosting	50.06
May 15	Gabriel Khanlian	Operations	Reimbursement for Printing@Investment Grp	837.67
May 16	Bearsworth Promotions	Operations	Promotional Items	16.31
May 17	Subway Northridge	Operations	Food for LAUSD Town Hall	294.00
May 17	Bearsworth Promotions	Operations	Promotional Items	1,909.09
May 19	Moore Business Results	Outreach	Website Maintenance	315.05
May 19	Nobel Middle School	NPG	10k	500.00
May 23	Gabriel Khanlian	Operations	Reimbursement for Printing@Investment Grp	189.83
May 23	Apple One	Operations	Note Taker	69.30
May 31	City of LA Publishing Services	Operations	Alnajjar Business Cards	47.50
TOTAL				<u>\$4,487.28</u>

- Andrew Krowne made a motion to approve this agenda item; Gabriel Khanlian seconded the motion, and it passed unanimously.

8. Presentations from Representatives of Elected Officials



- Katie from Senator Henry Stern's office reported that he is grateful for the support and encouragement his bills have received from the people of Porter Ranch, and he urges everyone to continue to speak out.
  - SB57, which requires that SoCalGas perform a root cause analysis of the Aliso Canyon disaster, has been approved for reconsideration to go to the senate floor. It is unknown when this will continue to the next step.
  
  - Taylor Criddle, Senior Field Representative for Assemblyman Dante Acosta reported that the assemblyman is concerned about a slush fund, and is pursuing a forensic audit of the UC system.
  - AB754, the Foster Youth Enrichment Grant, died in May 2017. This enrichment grant program stated that it was the policy of the state that those in foster care have the right to attend school and participate in extracurricular, cultural, and personal enrichment activities, with minimal disruptions to school attendance and educational stability.
  - The requested \$2m for the Aliso Canyon-related health study was rejected; Assemblyman Acosta continues to fight for it.
  - Senator Henry Stern's SB801, for aid and support to areas impacted by the blowout, is now in the assembly.
  - Thursday, July 13, Assemblyman Acosta will host a town hall meeting at Granada Hills Charter High School, 10535 Zelzah Avenue, beginning at 5.30PM.
  - Tuesday, August 1, Assemblyman Acosta will host a Community Coffee get-together at Starbucks, 19759 Rinaldi Street, beginning at 9AM.
  
  - Jasmine Elbarbary from the Department of Neighborhood Empowerment (DONE) mentioned that they are planning on conducting Neighborhood Council 101 training. They are also attempting to reach under-represented communities.
9. General Public Comments on matters that are not on the Agenda
- Jill Stewart, a lifelong journalist who previously worked at the LA Times and LA Weekly, was the campaign manager for 2016's defeated Measure S. She reported that City Hall has too many closed-door meetings and the [40-years out of date] planning process is broken. Without this planning, we are losing too many urban trees. The infrastructure plan is from 1968. She hopes that PRNC will write a letter requesting transparency at city hall meetings. Their website is [2preservela.org](http://2preservela.org)
  - Chatsworth resident Margery Brown, who has served on the West Hills Neighborhood Council (WHNC) for eleven years, is trying to clean up the Santa Susana area. She is an ad hoc committee of one doing outreach. WHNC would like to team with the PRNC to work this issue; perhaps they can get together for a joint meeting.
  - Sherman Oaks resident Lane is a friend of Margery Brown, and she supports her in everything she does. Lane recently attended a meeting of the Sherman Oaks Neighborhood Council, and found them less amiable. In addition, there was a misprint in the minutes, which were approved earlier in the meeting. The illegality of gas leaf blowers was defined by ordinance LAMC 112.04(c) which became law in 1998. Someone did research on this leaf-blower issue, and will report back at another meeting.
  - Stakeholder Maureen Capra reported that they have gone 600 days without SoCalGas.
10. Committee Updates
- Susan Gorman Chang reported that the Sustainability Committee would meet again on Tuesday, August 1. They are researching the Neighborhood Council Sustainability Alliance Working Group progress on the gas powered leaf blowers issue.



- Jennifer Milbauer reported that the Outreach Committee would meet again on Thursday, June 29, to plan events for the next year. They received the remainder of their SWAG, including LED flashlights, stylus pens, and big magnets (containing information on city services). They still have lots of t-shirts and hats. PRNC's Facebook page is getting many click-throughs.
- David Balen reported that the Land Use Committee recently met to discuss the new Vineyard Center. Vineyard's first priority will be the Kaiser medical facility (and pharmacy). In approximately two months, Toll Brothers will start building a park, with a hopeful completion in mid-2018.
- David hopes the developer and CD12 work together to acquire funds to support the Porter Ranch Arts Committee.
- Jason Hector from the Education Committee reported that their town hall meet of Monday, May 15, was very successful, and they hope to have additional meetings. Brad Smith, Environmental Health Supervisor for the Northeast and Northwest Divisions of LAUSD, and Principal Littlejohn discussed safety concerns at the Castlebay Lane Charter School. They may place additional signs and speed bumps along Castlebay Lane. In addition, Porter Ranch High School will not be built, as Chatsworth High School has room for more students.
- Asaad Alnajjar reported that the Public Safety and Traffic Committee had their first meeting on Tuesday, May 16, along with co-chairs David Balen and Gabriel Khanlian. A deputy city attorney also attended this meeting. Their next meeting will be Monday, June 19.
- Alex Kim reported that the PRNC'S Beautification Committee received \$2,800 from the city to work with the Marina Landscaping Company for three days, starting June 23, to cleanup the areas along Tampa and Wilbur Avenues, as well as Sesnon Boulevard. Their next meeting will be Tuesday, June 27.
- Andrew Krowne reported that the Budget and Finance Committee did not meet in May; their next meeting will be during the retreat (date TBD), when they will focus on the budget for 2017-18.

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11. Presentation from Stand Together Against Neighborhood Drilling (STAND)-LA Coalition on oil and gas drilling/production in Los Angeles, its impacts on our health, and actions we as citizens can take to address our concerns
  - Monique and Jim from STAND (a grass roots campaign) just came from a meeting of the Health, Mental Health, and Education Committee meeting of the Los Angeles City Council. They previously visited to support PRNC and Save Porter Ranch (SPR) activities, and feel we must support one another. They successfully closed an Alanco Technologies facility in South Los Angeles.
  - The city attorney is attempting to reopen a site near Wilmington, yet STAND is working to keep it closed. They hope for a city policy/ordinance with a 2,500' barrier from wells to residential areas, parks, medical facilities, etc. Monique's home is merely 28' from wells. Aliso Canyon would not be covered by this proposed ordinance; however, other wells within the Porter Ranch community are within 2,500' of homes.
  - In response to Jason Hector's question, there are three members of the City Council's Health Committee; Mitchell Englander, David Ryu, and Wilmington's Joe Buscaino (who was unable to attend today's meeting).
12. Presentation – MyLA311 App
  - Jason Hector introduced Pete, who serves on the Beautification Committee, and reported that 311 takes care of graffiti, street lighting, tree trimming, overgrown vegetation, disease-infested trees, illegal dumping, pot-holes, homeless encampments, dead animals, etc.
  - Porter Ranch has a great many parks, yet many of the tree wells along Sesnon Boulevard are too small; once a tree out-grows its well, the well should be removed.



- If you are unsure which city department to call, call 311, and they will direct you. They often refer callers to CalTrans. Jason and Susan Gorman-Chang showed a map, showing ownership of the Porter Ranch community, including the area near the 118-freeway, which is owned by CalTrans and LADWP.
  - The 311 app on your smart phone enables you to track progress on a concern, as well as forward [up to] three photographs to the 311 folks. Jasmine Elbarbary added that 311 provides a ticket number (which is duplicated to the supervisor), as well as a follow-up email.
  - Jasmine also mentioned that the city is giving priority ADA sidewalk complaints; there is now a priority to address buckling sidewalks, etc.
  - If your neighbor has overgrown vegetation in their yard or to the curb, you can report this to 311.
  - Stakeholder Lane expressed a concern regarding nickel in certain areas; this is more of an EPA concern.
13. Discussion and possible action to authorize Susan Gorman-Chang or another approved Board member to file a Community Impact Statement on Council File 17-0447. This CF calls for a comprehensive analysis and report to consider the possibility of changes to the land use codes to reflect a set back provision for oil/ gas wells and production from residences, child care facilities, schools, educational institutions, medical clinics, hospital or similar sensitive uses. The analysis and report will be conducted by the Department of City Planning, with assistance from the City Attorney and Petroleum Administrator
- Stakeholder Kyoko had maps of the city and county of LA showing over thirty active wells, yet parts of this map were not accurate. She is concerned that the city does not have any rules regarding building near oil fields.
  - Jennifer Milbauer did not feel that the 2,500' barrier was sufficient.
  - Stakeholder Lane reported that pollution from carbon emissions affects millions around the world. Mayor Garcetti was able to recruit 280 mayors to join him in support of solar and wind power (which is used to run many countries).
  - Stakeholder Eric is also concerned about the Porter Ranch homes that were affected by the Aliso Canyon blowout; his family and neighbors were robbery victims during their evacuation.
  - Jason Hector felt the CIS should clarify that PRNC is in support of this council file.
  - Susan Gorman-Chang made a motion to approve this agenda item, with an added statement that PRNC supports Council File 17-0447; Jennifer Milbauer seconded the motion, and it passed unanimously.
14. Discussion and possible action to schedule and plan for the 2017 Board Retreat
- This brainstorming session may happen on Saturday, August 5. July was not convenient, as Asaad Alnajjar and David Balen may not be available.
  - Andrew Krowne mentioned that the budget is due June 30, yet they received an extension. He suggested having the retreat at the Porter Valley Country Club, as they have a great deal of space and food availability. Andrew will coordinate the location; Issam Najm will coordinate the guests, speakers, and other issues.
15. Motion to Authorize the PRNC Board President to execute a lease agreement with LAUSD for the use of the PRNC meeting rooms
- A stakeholder mentioned this costs hundreds of dollars per month, and the application (with its \$78/fee) must be renegotiated every three-months. Jason Hector added that there is an existing Joint Use Agreement and it must be distributed to all board members.
  - Susan Gorman-Chang made a motion to authorize Issam Najm to enter into a lease agreement and establish dates with LAUSD for PRNC meeting space; Gabriel Khanlian seconded the motion, and it passed.
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| Aye (8) | Alnajjar, Balen, Gorman-Chang, Hector, Khanlian, Kim, Krowne, and Milbauer |
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No (1)	Leveque
Absent (1)	Najm

16. Discussion and possible action to authorize the Board vice president to create an ad hoc committee as a Working Group to bring parties together so that our community can speak with one voice about our needs in regards to the impacts of the Aliso Canyon Gas Storage Facility
- This ad hoc committee will include representatives of elected officials, along with two or three PRNC members.
  - Jennifer Milbauer, Asaad Alnajjar, and stakeholders Greg and Lane thought this was an excellent idea, and are glad that PRNC is doing this.
  - Stakeholder Eric hopes that this is extended to take security into concern; many Porter Ranch residents work full-time, are not home during the day, and were crime victims during their evacuations.
  - Jason Hector added that this ad hoc committee’s meetings will be open to the public, and we look forward to receiving public comments.
  - Jason Hector made a motion to support this agenda item; Jennifer Milbauer seconded the motion, and it passed.

Aye (8)	Alnajjar, Balen, Gorman-Chang, Hector, Khanlian, Kim, Krowne, and Milbauer
No (1)	Leveque
Absent (1)	Najm

Becky and Alex left the meeting at 8:30pm

17. Discussion and possible action to approve the submittal of the attached letter to AQMD
- SPR’s Matt Pakucko asked that the AQMD donate the \$5.6m, which went into their general fund, to this health study.
  - It was suggested that this letter be sent via certified mail, with copies to Supervisor Kathryn Barger, State Senator Henry Stern, Assemblyman Dante Acosta, councilman Mitchell Englander, and the Director of Environmental Health Angelo Bellomo.
  - Jason Hector made a motion to send this letter; Andrew Krowne seconded the motion, and it passed unanimously.
18. Discussion and possible action to approve the submittal of the attached letter to the Los Angeles County Department of Health
- Andrew Krowne mentioned that this action will use all measures possible to fully fund a health study, and made a motion to send this letter; Gabriel Khanlian seconded the motion, and it passed unanimously.
19. Discussion and possible action to approve the submittal of the attached letter to Los Angeles County Supervisor Barger
- Andrew Krowne made a motion to send this letter, which was previously discussed and approved during the May PRNC meeting; Gabriel Khanlian seconded the motion, and it passed.

Aye (6)	Alnajjar, Balen, Gorman-Chang, Khanlian, Krowne, and Milbauer
Abstain (1)	Hector
Absent (3)	Kim, Leveque, and Najm

20. Discussion and possible action to approve the submittal of the attached letter to Los Angeles City Councilman Englander



- Andrew Krowne made a motion to send this letter; David Balen seconded the motion, and it passed.

Aye (6)	Alnajjar, Balen, Gorman-Chang, Khanlian, Krowne, and Milbauer
Abstain (1)	Hector
Absent (3)	Kim, Leveque, and Najm

- Discussion and possible action to authorize the Board President or his designee to prepare a letter to Supervisor Kathryn Barger requesting the County of Los Angeles, through the Board of Supervisors, fully support the Department of Public Health’s efforts to obtain full funding of the “Health Study” through any means available (including litigation against Southern California Gas Co). The scope of the “Health Study” as was previously determined by the Department of Health in partnership with leading scientific and health organizations and was presented to the SCAQMD. The approximate cost is \$35-\$40 million.
  - Andrew Krowne made a motion to prepare this letter; there was no second, and the motion died.
- Discussion and possible action to authorize the PRNC to begin the planning of and to reach out to north San Fernando Valley Neighborhood Councils to begin discussions of a Neighborhood Council “summit”. Invitation to the “summit” would go to (but not limited to) the following Neighborhood Councils: Chatsworth, Northridge East, Northridge West, Northridge South, Granada Hills North, Granada Hills South, West Hills, Mission Hills, and Sylmar. The “summit” would be held at a date and location to be determined by the PRNC and the planning and hosting of future “summits” would rotate through the list of participating Neighborhood Councils.
  - Andrew Krowne lives in Northridge, works in Porter Ranch, and his kids go to school in Chatsworth; he feels that these meetings (to be held two or three times a year) will allow neighboring councils to share ideas regarding Aliso Canyon, sober living homes, etc.
  - Anne Weaver from the Chatsworth Neighborhood Council thinks this is a great idea and supports this motion.
  - Stakeholder Lane likes this idea as a great collaborative effort.
  - Stakeholder Greg thinks it would be a good idea to pick three things that are most important to a neighborhood council.
  - Susan Gorman-Chang attends VANC meetings, and thinks this may be redundant. Andrew replied that this remains very low level, and is still in an organizing status. Jason Hector mentioned that he has attended VANC events, which are broader and discuss more Empower LA issues.
  - Jennifer Milbauer asked who would pay for these meetings. Asaad Alnajjar thought that this should be re-written to reflect support from the PRNC’s Outreach Committee, rather than the board. Jasmine Elbarbary added that it would be acceptable for the board to delegate this issue to the Outreach Committee.
  - Andrew Krowne made a motion to approve this agenda item; Jason Hector seconded the motion, yet there was no vote. Motion was tabled.
- Discussion and possible action to nominate and elect two Budget Representatives who will attend “Budget Day” on Saturday, June 24<sup>th</sup>, from 7.30AM to 12.30PM at City Hall. The representatives will report back with pertinent information obtained at this event
  - Jason Hector volunteered for this event that will discuss the city’s budget (as opposed to the PRNC budget).
  - Stakeholder Eric feels that this issue requires more focus.
  - Susan Gorman-Chang made a motion; Gabriel Khanlian seconded the motion, and it passed.

Aye (8)	Alnajjar, Balen, Gorman-Chang, Khanlian, Krowne, Kim, Leveque, and Milbauer
Abstain (1)	Hector



Absent (1)	Najm
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24. Meeting Adjournment

- Vice President Susan Gorman-Chang adjourned the meeting at 9.10PM.