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**Issam Najm, President; Susan Gorman-Chang, Vice President; Gabriel Khanlian, Secretary;  
Andrew Krowne, Treasurer; David Balen, Signer; Cheri Derohanian;  
Jason Hector; Alex Kim; Becky Leveque; Jennifer Milbauer; Asaad Alnajjar**

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**Porter Ranch Neighborhood Council (PRNC)  
Beautification Committee Meeting Minutes**

**Alex Kim, Chair (Board Member), Lori Kalman, Co-Chair (Stakeholder), Pete Heidenfelder,  
President (Stakeholder), Gabriel Khanlian, Vice President (Board Member),  
Jason Hector, Secretary (Board Member), Asaad Alnajjar (Stakeholder),**

**Tuesday, February 28, 2017 at 6:30 pm  
Porter Ranch Community School Faculty Lounge  
12450 Mason Ave, Porter Ranch, Ca 91326  
Located next to the MPR (Multi-Purpose Room)**

Item 1 - Meeting was called to order at 6:39 pm by Committee Chair Alex Kim.

Item 2 - Committee Chair Alex Kim Welcomed our committee members, 1 stakeholder and Jason Valencia from City of LA Public Works; Roll Call was called and 3 members were present; Gabriel, Alex and Pete and there was a quorum

Item 3 - Gabriel made a Motion to approve January 2017 minutes, Alex seconded it. Motion passed unanimously by all members present.

Item 4 - Updates and discussion on committee activities including trees, cleanup and Tampa Median – Jason Valencia from City of LA Public Works Sidewalk Repair Program will discuss Sidewalk repairs All Committee Members and Jason Valencia from City of LA Public Works. Jason introduced himself and gave everyone present a business card. He started by discussing the sidewalk repair program. Due to a lawsuit that was filed and on against the city, it mandated a 1.3 Billion dollar sidewalk street repair to be done in the City of LA and completed by 30 years. The city cannot cut the budget on sidewalk cleaning. The new sidewalk repair program is called SafeLA. It has 3 sides, regular sidewalk repair, Access Program ADA and sidewalk rebate program which a resident can repair their own sidewalks and receive a 50% rebate from the city. For the sidewalk rebate program, the ownership of the property will be verified, then the sidewalk has to be repaired by the owner of the adjacent property. Once the work is verified by the city, the owner will receive a check up to \$2000. The permits will be offered for free to the owner of the property. The city will inspect the property and give the certificate to repair. Once the project is complete, the certificate has to be submitted to receive the rebate. All applications will be funneling through LA311 and will go to him, Jason. If the city does the work, the city will provide a 20 year warranty which will cover 1 free warranty repair. Once the repair is made or the 20 year warranty expires, the owner takes 100% responsibility of the sidewalk surrounding his or her property. A 5 year warranty will be offered for Commercial properties if the work is completed by the city. If the city fixes the sidewalk or the rebate program is used, the city will release sidewalk liability right away. Alex asked Jason to repair Rinaldi. Jason told Alex to submit a request on my311 app. To receive a priority on fixing a given sidewalk that is in need of repair, anyone who has any mobility issues has to submit request.

Jason then discussed the 2:1 program for trees. For every 1 tree removed, 2 have to be replaced. Lori asked how to get new trees in return of 1 that is removed and replace them on Rinaldi and Reseda. Jason said that

once a tree is removed, one will be replaced where the original one was removed from and second tree will come down to recommendation of location. Jason stated, during a sidewalk repair, if a tree is removed, one is replaced and or has to be replaced in the same location; the second tree can be planted next door if both neighbors agree to it. If there is no agreement or there is no space for the second tree, the location for the second tree can be determined. Lori suggested that we should have a signup sheet to collect residents who want a tree. Pete said that there are 193 missing trees and Jason Hector told him that Tim Tyson advised Jason to list all the trees on the my311 app. DWP also has a tree energy program where they plant free trees if location is next to a building and causes a shade.

Break

Item 5 - Discussion regarding Earth Day planning and assignment for the earth day event. An application has to be filled, scanned and sent to Jason Valencia. He will send the application to West Valley Alliance where Daniel Luis will arrange graffiti removal and tools for the vent at no cost for the cleanup. Jason Valencia stated that there are over 3000 tools available. Daniel will coordinate trash bag pickup after the cleanup event is done. Lori volunteered on making Earth Day fliers for the cleanup and event to start promoting April 22. She also would like to contact all schools in the area. Pete will promote to the HOA's and requested the PRNC can reach out to the stakeholders. Asaad, a stakeholder, said that there are over 52,000 residents in Porter Ranch. Lori requested to work with Northridge West and Chatsworth for the Earth Day event. The date has been finalized for April 22. Lori will make draft fliers for the HOA Presidents meeting. She also stated that cleaning Rinaldi is unsafe due to high traffic. Gabriel made a suggestion to possibly look into large vacuum machines to clean Rinaldi and all sidewalks. Lori will made public requests to see what areas are in need for cleanup online and social media. The events will start at 8am and end at noon. An idea came up to where all clean day participants can get wristbands for front of the line food after cleanup. Lori said that she will ask other councils to join the cleanup event per Councilmember Englanders request.

Item 6 - General Public Comments- Comments from the public on non-agenda items within the Committee's jurisdiction. There were no public comments

Item 7 - Board member comments. There were no board comments

Item 8 - Closing comments. Alex told everyone to spread the news to clean up

Alex made a motion to Adjourn at 7:58pm and Gabriel seconded.