



Present:

Amy Dobry  
Sue Hammarlund  
Becky Leveque  
Wendy Moore  
Jim Dellinger, Guest from Greig Smith's Office

Agenda Completed:

1. Approved committee goals as posted on the Education page of the PRNC website.
  - a. Identify Castlebay Elementary's needs and assist in addressing them.
  - b. Work with S&S, the community, LAUSD and other stakeholders to expedite the building of a new elementary and middle school in Porter Ranch.
  
2. Jim Dellinger address the committee regarding the options to manage Castlebay Traffic.
  - a. School traffic can be addressed by Engineering, Enforcement, and Education. Engineering should be your last resort, because the real problem is that parents don't follow the rules, whatever they are.
  - b. Schools are strapped for resources to handle drop off and pick up traffic. LAUSD does not have the resources to handle the problem. Each school is supposed to have a Site Safety Plan, which incorporates traffic management. Schools are responsible for student safety once they leave home. The school has a responsibility to keep the students safe as they arrive and depart. Currently the committee is unaware of what the Site Safety Plan calls for. We do know that there are periodic letters sent home with traffic instructions. However, the results are still unsafe. **Action: We agreed to contact Vivian Ihori (Principal) to inquire about the Site Safety Plan.**
  - c. We may want to look and see how private schools are handling traffic management, including Hillcrest, St. Euphrasia, and Granada Hills Baptist. Usually the traffic flows one way and is strictly enforced.
  - d. The recommended solution before pursuing engineering changes is to employ Education. The Community Traffic Safety Unit has two officers assigned (for 250 schools in the valley) to teach volunteers how to manage school traffic. This training is to be combined with a Safety Equipment Box, which costs about \$500 and includes cones, vests, signs and other equipment. We do not have an exact list of the contents. El Oro Elementary has one of the Safety Equipment Boxes. **Action: We agreed to contact Vivian Ihori to understand if this is an initiative the school is interested in.**
  - e. Enforcement options include: random enforcement by LAPD. There are not many officers available for this. The Traffic Division can be called



- upon for Photo Enforcement by the Principal. The Officer uses a video camera to record the vehicle and the violation. Back in the office the registered owner of the vehicle is issued a ticket. The benefits to this approach are that more vehicles can be ticketed more rapidly.
- f. Engineering: It is not recommended to add a crosswalk without a crossing guard. Statistics have shown that the incident of injuries increases 27% when a crosswalk is installed. Should we want to pursue engineering changes, the first course of action is to request a review of the problem by Ken Firouzmand, P., E with LADOT. (19040 Vanowen St., Reseda, CA 91335; 756-8784). We should request a review of the problem and provide a short bulleted list of recommendations we are considering. We should copy Greig Smith's office. We may at some point need to escalate our concern to Ken's boss: Randy Tanijiri, Chief Engineer (same address). **Action: A letter would be a good first step. But we agreed to contact Vivian Ihori first.**
  - g. Handicap Ramps: We need to contact Sandy Clydesdale at Greig Smith's office to learn how to pursue handicap accessible sidewalks.
3. Plans for future schools.
    - a. No additional news regarding the drafting of the survey. The committee does want to review the survey before it is distributed.
    - b. The committee would like to invite Dave Hasen from S&S to come to a meeting and discuss the thinking on school location, benefits and concerns regarding a combined campus, possible areas served by the schools and steps to get the schools completed.
  4. Castlebay YMCA Site Needs.
    - a. We reviewed a list of needs compiled in April for the YMCA trailers/bungalows. We would like the Board to vote on these needs at the next meeting. **Action: We need the list to be validated, prioritized and include estimated prices. Some items may be an excellent match with S&S excess materials.**



**Open Action Items**

What	Who	When	Status
Check status of gate construction	Elaine Woo	6-15	
Begin draft of survey	Becky Leveque	6-15	
YMCA list: validate the need for the listed items, get them prioritized, identify cost estimates	Amy Dobry	7-1	
Schedule room for next meeting	Amy Dobry	7-1	
Contact Vivian Ihori to inquire about the school's site safety plan, the interest in the traffic education program and the Safety Equipment Box	Becky Leveque	7-27	
Discuss potential letter to LADOT with Vivian Ihori.	Becky Leveque	7-27	
Invite Dave Hasen to a meeting to discuss new schools	Becky Leveque	7-27	
Contact Sandy Clydesdale re: Handicap accessible sidewalks			

**Closed Action Items**

What	Who	When	Status
Joe Martin to request traffic survey of Castlebay for crosswalks	Sue to check status	6-15	No news on the completion of this. We decided that was not the route we wanted to pursue.
Invite Jim Dellenger to next meeting re: crosswalks and crossing guard or draft a letter requesting them	Becky Leveque	June 1	Done
Draft revised goals	Wendy Moore	June 1	Done
Schedule Whole Foods room for next meeting	Mike Dobry	June 1	Done

**Next Meeting: Wednesday, July 27<sup>th</sup> 6:30 to 8pm**