



## **PORTER RANCH** NEIGHBORHOOD COUNCIL

### **Board Budget Meeting Minutes**

Saturday, February 16, 2013

at Shepherd of the Hills Church, 19700 Rinaldi St., Porter Ranch, CA 91326

#### **1. Welcome and Introductions**

President Paula Cracium called the Meeting to order at 9:10 a.m.

Board Members attending: Paula Cracium (President) Becky Leveque (Vice-President), Pat Pope (Secretary), Sue Hammarlund, Mel Mitchell, Sean O'Rourke, Vas Singh, Bright Aregs, and Dick Rippey. Board Members absent: Ethan Turer and Maha Batta (Treasurer). Also attending: 1 stakeholder, Art Hammarlund.

#### **2. Budget Issues**

Paula discussed our current budget and Mel passed out a spreadsheet (Attached) showing our current payments and our remaining funds for FY 2012-2013.

We have \$20,247 in unspent funds for this FY.

We have \$5,500 in unpaid encumbrances.

We have \$14,747 left in the budget for this FY

There are several areas of the budget that have overruns, and several that have under runs. Mel will attempt to better align the dollars with the budget categories.

The Board went around the room and suggested several community projects that could use more funding this year. Paula made it clear that we have to fund specific items that can be purchased by May 15. All items need to be approved at the March or April Board meetings. Empower LA is encouraging all Neighborhood Councils to use the funds available to improve their communities this Fiscal Year.

Paula reminded the Board that the Board member requesting the funds is responsible for filling out the required forms.

There was a discussion about the necessity of refreshments such as pizza, sandwiches, and water at the regular 6:00 PM PRNC Board meetings. Some Board members believe the food increases attendance at an early hour. Others thought that the money should be spent elsewhere. No vote was taken. Paula and Pat will check with local merchants to see if some of the supplies, like water could be supplied. PRNC has no storage place for any supplies.

There was a discussion about the timeliness and form of the treasures' reports at our monthly meeting and the payments outstanding to some of our vendors.

**3. Adjournment**

Paula adjourned the meeting at 11:00 a.m.